In your faculty role as teacher, when implementing your courses the following expectations apply:

- You are expected to be clear about the time(s) and location(s) of your scheduled courses; you are expected to be on time and prepared.

- You are expected to be in communication with both your System Director and your Department Chair with regard to your teaching responsibilities.

- Issues related to student absences, make-ups, or tardiness can be discussed with the Assistant Dean for COMP Student Affairs.

- You are expected to know how to utilize the technology available in the classroom.

- You are expected to have clearly outlined course objectives which are effectively communicated to the students.

- You are expected to structure and deliver your course in the most effective way possible in order to meet your set objectives.
  - Delivery methods are expected to reflect community standards and best practices in your respective fields.
  - Presentations are expected to be well organized, flow logically, and concepts should be presented clearly and include examples whenever possible.
    - If the presentation has been given previously, you are expected to make modifications based on the most pertinent student feedback.
  - Consider:
    - Usage of PowerPoint and other available classroom technology.
    - Use of cases or problem-based learning.
    - Use of small groups.
    - Use of standardized patients.
    - Other interactive learning approaches to maximize student engagement.
• The content of your courses is expected to reflect the most current and relevant information in your respective fields
  o If you are currently conducting research, it is expected that you will incorporate this into your presentations whenever possible
  o When using handouts, they are expected to be well-organized, relevant, current and informative

• Selected student assessment methodologies should effectively assess whether or not course objectives were met and include second-order/clinically-based questions
  o For additional information on Examination Policies, refer to the OME Policies and Procedures document

• It is expected that you will discuss questions/concerns with the System Director and Department Chair