

ACADEMIC SENATE MEETING MINUTES

February 11, 2019

11:45 AM – 1:00 PM

4th Floor Conference Room, LRC

CHAIR: Joshua Cameron

VICE CHAIR: Malika Kachani

SENATORS: Keith Boyer, Beth Boynton, Donna Emanuele, Ed Goering, Eric Gupta, Shalechia Hunt, Lindsay Liggan, Kabir Luffy, Craig Kuehn, Linda, Pang, Yawen Peng, Beatrice Saviola

ABSENT:

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
REPORTS	<ul style="list-style-type: none"> • Academic Standards & Policy – The documents for the MSBS program has been submitted to the Provost office and OIRE. Dr. Yawen Peng will be the liaison for the Assessment and Program Review Committee. The Assessment and Program Review Committee would like to have their name changed to the University Assessment Committee to avoid confusion with WASC. Waiting to hear from OIRE about the next program review. • Academic Support Services and Planning/OPS Council – The committee has not been able to get a quorum to meet. Will send out a doodle poll to see what date works best for everyone. OPS Council, there are faculty evaluations being proposed on SharePoint as an intermediary way on unifying how the evaluation process is done. HR wants to have unified way of collecting information. • University Faculty Affairs – At the last meeting, the committee reviewed the changes that the Grievance Committee submitted regarding their committees charge. The UFAC committee voted and approved them. Still waiting to receive guidelines from a few colleges. • UBAC – The health insurance changed, the Blue Shield increased about 24%. The final percentage increase will be ironed out after enrollment. They were hoping a lot of people would switch to the new Blue Shield HMO Trio plan or Kaiser to help with the costs. The University is doing an equal share for every plan. Priority pools have been submitted for each college. Faculty involvement/input for each programs priority pool varies by college. • Evaluation Task Force – The task force met back in December. Waiting to get another meeting scheduled. 	<p>Dr. Emanuele motioned to have the Assessment and Program Review Committees name changed to the University Assessment Committee. Dr. Liggan seconded; all were in favor.</p>
1. Call to Order	Meeting was called to order at 12:23pm by the Chair, Joshua Cameron	
2. Approval of minutes of previous meeting 1-14-19		Dr. Boynton motioned to approve the minutes as written, Dr. Hunt seconded, all were in favor.
3. Announcements	2 nd Research Conclave – This has been confirmed with multiple people just not sure of the actual date, thinking it will be sometime in February.	

	Executive Development Workshop – March 28 th at the Double Tree in Claremont from 8:30 – 3:30. It is a follow up to the meeting that was held a few months ago with Chester Elton. It is all about executive leadership and development skills in the university setting. It should be more open to the Faculty and not just the Deans decision.	
4i. Shared Governance Survey/Workshop	The workshop went over well. A shared governance survey will be sent out across campus in junction with that. Would like feedback to see if people understand what the definition of shared governance is. Will send it out to the Senate as a trial. The survey will be anonymous.	
4ii. Survey Faculty regarding Posthumous Degrees	Dr. Cameron will meet with Dr. Guidry with the results from the survey regarding the posthumous degrees. Dr. Guidry will then report it directly to the President and the Provost.	
4iii. Student Conduct Policy	At the last meeting, the Senate had some concerns regarding the Student Conduct Policy. Dr. Cameron shared the concerns with Dr. Aston. The concerns were put into the draft policy and is now with the Provost. With Dr. Gugelchuk retiring, it is not sure when it will be acted upon.	
4iv. Ombuds Office	Several months ago, the Senate put forward a formal resolution that the University consider establishing an Ombuds office on campus. It was communicated to the Board of Trustees at the November meeting. A member of the Board of Trustees took interest in the concept and would like to have conversations about how that might look as well as other options beyond just an Ombuds office. They're looking from a financial standpoint and from a practical standpoint. There are other options that the university could consider that are a neutral party. The President isn't super supported of the idea, mainly from a cost standpoint.	Drs. Kuehn, Saviola, and Kachani will work on a proposal for an Ombudsmen.
5i. Staff Council	What could the Academic Senate do to help create a staff council. Will collect information and do some fact finding.	
5ii. April Faculty Assembly Meeting	The Academic Assembly will be on Thursday, April 18 th . Please let the Chairs of the committees that report to you, to prepare a quick report for the committee.	
6. Next Meeting	March 11, 2019 Academic Assembly meeting: April 18, 2019	
7. Adjournment	The meeting was adjourned at 12:55pm.	