

# ACADEMIC SENATE MEETING MINUTES

August 13, 2018

11:45 AM – 1:00 PM

4<sup>th</sup> Floor Conference Room, LRC

CHAIR: Joshua Cameron

VICE CHAIR: Malika Kachani

SENATORS: Keith Boyer, Casey Chaney, Donna Emanuele, Ed Goering, Eric Gupta, Rod Hicks, Shalechia Hunt, Kabir Lutfy, Yawen Peng, Beatrice Saviola, David Shofler, Kim Walker(alternate)

ABSENT: Beth Boynton, Pat Callard, Malika Kachani, Craig Kuehn, Valerie Quan, Steven Standley, Jacqueline Truong

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
<b>REPORTS</b>	<ul style="list-style-type: none"> <li>• <b>Academic Standards &amp; Policy</b> – The committee will be meeting next week. October 24<sup>th</sup> is the next meeting for the Curriculum Committee Chairs. Waiting for the MSMS action plan.</li> <li>• <b>Academic Support Services and Planning</b> – The committee reviewed their goals and objectives for the committee. Primarily focused on planning a survey or the different service areas the committee works with.</li> <li>• <b>University Faculty Affairs</b> – the committee is working on a standardized process for adjunct faculty to get Library privileges.</li> <li>• <b>Strategic Planning</b> – The task force is over, there was a meeting two weeks ago with senior leadership at the University to discuss future directions for the strategic planning process.</li> <li>• <b>BOT Meeting</b> <ul style="list-style-type: none"> <li>○ The Provost shared that there were 25 faculty who requested to him for Promotion/Tenure, all but one were approved by the Provost office, one promotion from associate to full professor was deferred. Four faculty were up for tenure of the 25, 16 promoted from assistant to associate, and one from a lecturer to assistant professor.</li> <li>○ Kevin Shaw, Chief Financial Officer, reported about Internal Auditing, stating that the University has about 272 days of cash on hand if anything were to happen.</li> <li>○ There is a discussion ongoing on how to turn some of our annual surplus monies back to our students.</li> <li>○ The University is holding an Alumni Reunion for the first time on September 15 and its for the entire Alumni database.</li> <li>○ Alumni giving is up 28% year over year</li> <li>○ Tribute to Caring is focused on students this years.</li> </ul> </li> </ul>	
<b>1. Call to Order</b>	Meeting was called to order at 12:04pm by the Chair, Joshua Cameron	

2. Approval of minutes of previous meeting 6-11-18		Dr. Boynton motioned to approve the minutes as written, Dr. Chaney seconded, all were in favor.
3. Announcements	<ul style="list-style-type: none"> <li>• Welcome new Senators!</li> <li>• <b>Committees of Academic Senate/Assembly</b> – Please elect your Chairs and Vice Chairs. Also please reach out to the committees that you're responsible for to make sure that they're doing their elections.</li> </ul>	
4i. Introduction – <i>Dr. David Baron</i>	Dr. David Baron is the Vice President of External and Clinical Affairs. Working on getting the University more involved.	
4ii. College Guidelines/ Faculty Evaluations	<p>The committee is still in the process of getting College Guidelines approved. Only 4 colleges turned theirs in. Dr. Rega will be sending out a reminder email for the colleges who have yet to turn them in. Perhaps the Provost should be able to approve the guidelines instead of having to go to the Board of Trustees.</p> <p>Dr. Gugelchuk has agreed to appoint a committee for the faculty evaluations. Anticipates that this will be a 12-24 month project. The UFAC Committee recommends to the Academic Senate that five faculty members are appointed to this committee, representing different people, and allow the Provost in recommending by title. Dr. Hicks is in the process of accepting nominations for this commitment. It does not have to be a Senator, it could be any faculty member.</p> <p>Dr. Cameron has received three names from the Senate that have nominated themselves, Dr. Hicks, Dr. Kachani, and Dr. Truong. Dr. Luffy would like to serve as well. The UFAC committee will start to craft a letter at the next meeting to hopefully start a kickoff meeting in September.</p>	
5. Executive Session		Dr. Cameron motioned for the Senate to go into executive session, Dr. Gupta seconded, all were in favor.
6. Next Meeting	<b>September 11, 2018</b> <b>Academic Assembly meeting: November 27, 2018</b>	
7. Adjournment	The meeting was adjourned at 12:58pm.	