

Academic Standards and Policy Committee Meeting

Minutes

September 18, 2018

12pm – 1pm

Chair: Donna Emanuele

Members: Eric Gupta, Shalechia Hunt, Yawen Peng, Valerie Quan, Beatrice Saviola

Absent: Sheree Aston, David Shofler

Zoom Connection: <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

| Topic/ Presenter/ Duration | Discussion – Analysis | Revision – Action | Owner(s) | Due |
|--|---|---|----------|-----|
| Purpose of the Committee | Message from the Chair | | | |
| Minutes for Review <i>August 21, 2018</i> | Click here to access minutes folder | <i>Dr. Gupta motioned to approve the minutes from the last meeting, Dr. Quan seconded, all were in favor.</i> | | |
| Curriculum Committee Chairs Meeting | The Curriculum Committee Chairs Committee meeting will be on October 24 th from 11:30 – 1:30 in the Nursing Science Center. | | | |
| MSMS Program Review | Dr. Emanuele wrote the recommendation letter for the MSMS Program. It has been sent out to the committee for their comments/recommendations/suggestions. The committee reviewed the recommendation letter with a few minor edits. Dr. Emanuele will send the letter to the Provost. | | | |
| Upcoming Items • <i>MSBS Program Review</i> | Ms. Rodriguez sent out the information regarding the MSBS Program to the committee for their review. The committee will review the information at the October meeting. | | | |
| Next Meeting | October 16, 2018 | | | |

Communication: Minutes reviewed and approved on __/__/___. Distributed to AS&P on __/__/___.

Ongoing Action Items

| Action Item | Owner(s) | Due | Status |
|--|---------------------------|-----|--------|
| The second Curriculum Committee Chairs meeting will be happening on October 24 from 11:30 – 1:30 in NSC. | Dr. Emanuele and Dr. Hunt | | |
| Univeristy-Wide Student Performance Committee – touch base with Dr. Cameron and Academic Senate | | | |