

ACADEMIC SENATE MEETING MINUTES

April 9, 2018

11:45 AM – 1:00 PM

4th Floor Conference Room, LRC

CHAIR: Joshua Cameron

VICE CHAIR: Malika Kachani

SENATORS: Beth Boynton, Casey Chaney, Donna Emanuele, Ed Goering, Eric Gupta, Rod Hicks, Shalechia Hunt, Pen-Jen Lin, Kabir Lutfy, Valerie Quan, Jacqueline Truong, Irina Vukmanovic Nosrat

ABSENT: Pat Callard, Craig Kuehn, Beatrice Saviola, Steven Standley

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
REPORTS	<ul style="list-style-type: none"> ○ Academic Standards & Policy – The committee is making progress, completed the College of Optometry review and waiting on one more. In the process of finalizing a curriculum change policy for the College of Health Sciences. The committee has set up a first meeting for the curriculum committee chairs on April 25 from 11:30-1:30. The Vice Chair will be facilitating this informal meet and greet. ○ Academic Support Services and Planning – The committee did not meet last month because WSCUC was on campus. The goal at this point is to look at strengthening the feedback loop, to get more information from the Faculty on support services ○ University Faculty Affairs – The committee is working on a few things before the end of the academic year. The Provost has asked the committee to look at the Emeritus Policy. The committee is looking at the evaluations, contracts, and workload for Faculty and has requested a task force to be put together to help. Faculty awards are due in May. ○ UBAC – There are three faculty members, Wael Khamas, Janet Konecne, and Valerie Quan, as well as the Chief Financial Officer and other Administration, Dr. Gary Gugelchuk is the Chair. There needs to be a better process for requesting funds for the colleges/departments so a small task force, the budget request prioritization task force, was put together within the UBAC to listen to the requests and give Dr. Gugelchuk their recommendation. There is more transparency. ○ President Cabinet – ○ Strategic Planning – 	
1. Call to Order	Meeting was called to order at 12:11pm by the Chair, Joshua Cameron	
2. Approval of minutes of previous meeting 3-12-18		Dr. Gupta motioned to approve the minutes, Dr. Kachani seconded; all were in favor of approving the minutes as amended.
3. Announcements	<ul style="list-style-type: none"> ○ AAUP Summer Institute – The institute has been scheduled for Thursday, July 19 – Sunday, July 22 at the University of New Hampshire. The Provosts office will support one senator and one faculty member to attend. ○ President Wilson will be attending the May 14 meeting to present the campus master plan 	

	<ul style="list-style-type: none"> ○ The University is looking for intellectual property policy changes, the Academic Support Services and Planning committee should be getting this policy. ○ From the Capital Budget meeting, they want to find a way of how to prioritize research equipment for replacement. We currently have capital replacement needs across campus, such as repaving or resurface parking lots, roofs that need to be repaired, but we also have major equipment in research centers that need repairs or replacement. Dr. Henriksen is coming up with the numbers but they want Faculty input. 	
4i. University Faculty Awards Eligibility	With the Faculty Awards coming up, the University Faculty Awards Committee is looking at the rules and requirements. One of the current rules is “University Faculty Affairs Committee members (who select the award recipients) are not eligible for a faculty award” and some UFAC members have issues with it and don’t believe that its fair. Should there be a policy where all Senate members are excluded from the awards? Or if you’re on the UFAC committee, you could recuse yourself? The Senate has agreed to postpone this discussion.	
4ii. University Strategic Planning	Look for applications for the Strategic Pillars Champions, or members of strategic pillars group will be going forth to the University. It will be open to Faculty, Staff, and Administration. It is a nomination process, either self-nominated or from colleagues, a CV and a written explanation of why you want to work for that pillar will need to be included. The idea is to get the individuals chosen by summer so that when fall comes around we can really push forward with the strategic plan.	
4iii. University Ombudsman	<p>The University is looking to hire a University Ombudsmen. An Ombudsmen(ombuds) is a designated neutral or impartial conflict resolution practitioner who provides confidential and informal assistance to visitors on a variety of issues and concerns. The Ombuds office operates independently and has no formal decision-making authority or disciplinary responsibilities. Ombuds do not act as advocates for any one position in a dispute; rather they strive for fairness of process and healthy campus conflict resolution.</p> <p>The administration should not have control over the Ombudsmen. At other colleges/universities, its under their Board of Trustees. Dr. Cameron will draft a recommendation on behalf of the Senate and present it to the Provost and the President.</p>	Dr. Lutfy motioned to approve the request for a University Ombudsman, Dr. Boynton seconded, all were in favor.
5. Next Meeting	May 14, 2018 Academic Assembly meeting: April 19, 2018	
6. Adjournment	The meeting was adjourned at 12:58pm.	