

# ACADEMIC SENATE MEETING MINUTES

December 12, 2018

11:45 AM – 1:00 PM

4<sup>th</sup> Floor Conference Room, LRC

CHAIR: Joshua Cameron

VICE CHAIR: Malika Kachani

SENATORS: Keith Boyer, Beth Boynton, Casey Chaney, Donna Emanuele, Ed Goering, Eric Gupta, Rod Hicks, Shalechia Hunt, Malika Kachani, Jerome Lacroix, Kabir Lutfy, Linda Pang, Yawen Peng, Valerie Quan, Beatrice Saviola, David Shofler, Steven Standley, Jacqueline Truong

ABSENT: Pat Callard, Craig Kuehn

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
<b>REPORTS</b>	<ul style="list-style-type: none"> <li>• <b>Academic Standards &amp; Policy</b> – Reached out to Dr. Andrews from the Assessment and Program Review committee to convene a meeting to discuss a name change for her committee.</li> <li>• <b>Academic Support Services and Planning/OPS Council</b> – The last meeting was canceled for attendance.</li> <li>• <b>University Faculty Affairs</b> – The Grievance committee has put forth a document where they would like revisions for the handbook. The evaluation task force will have their first meeting tomorrow, December 11. Dr. Beatrice Saviola will also be joining the task force. It was suggested that a staff member should also be on the task force.</li> <li>• <b>UBAC</b> – The Financial office is putting together a revision to the budgeting process for the institution. The non-academic units will go to a zero based budget strategy, your basing your budget on a balance sheet. The academic units will use a mission based budget, you will base your budget on critical needs. Could be implemented in two to three years.</li> <li>• <b>Provost Search</b> – Meeting with candidates this upcoming weekend. There are seven candidates. In January/February, the names of the candidates will be released before their scheduled visits.</li> </ul>	
1. <b>Call to Order</b>	Meeting was called to order at 12:18pm by the Chair, Joshua Cameron	
2. <b>Approval of minutes of previous meeting 11/12/18</b>		Dr. Hicks motioned to approve the minutes as written, Dr. Standley seconded, all were in favor.
3. <b>Announcements</b>	<p><b>Catalog Submission Policy Update</b> – has been approved by the Deans. Starting now, catalog submission updates will be due by February 1. If you feel that that day is going to be a struggle this year, try and submit your catalog on time, revisions can be made after the catalog has been submitted. Kim DeKruif, from the registrars office, will set what those revision standards will be.</p> <p><b>2<sup>nd</sup> Research Conclave</b> – There will be another Research conclave in the beginning of the year which will be a follow up to the previous one. Will try to get every faculty member</p>	

	<p>invited to the conclave.</p> <p><b>Library Design</b> – The money has been allocated but the plans haven't been finalized. They are in the process of getting the architectural drawings and renderings because they need to see how sturdy it is. The first floor will be the library kiosk and the basement will have all the stacks of books. The bookstore will be moved to the first floor of the library along with a café. On the second floor, there will be a yoga studio, treadmills, showers, and lockers for faculty, staff, and students. The third and fourth floor will be study rooms. Offices for the library staff and bookstore staff will be through out the building.</p>	
<b>4i. IT Banner Governance Committee</b>	Dr. Hunt reviewed all the materials and will be the representative on the committee.	
<b>4ii. Shared Governance</b>	<p>The ideas were presented to the assembly and everyone seems like they are on board. If you're interested in helping or presenting on a few topics, please let Dr. Cameron know. The presentations will only be about 30-40 minutes in length.</p> <p>Dr. Bowlin has mentioned that she would like to attend Joerg Tiede's presentation on Shared Governance. Administration should be invited to Joerg's presentation and then closed sessions just for the faculty and perhaps a staff session.</p>	
<b>4iii. Follow-up to Assembly</b>		
<b>4iv. Survey Faculty regarding Posthumous Degrees</b>	A survey will be sent out before break regarding posthumous degrees. Drs. Hick, Kachani, and Cameron will work on the survey. They survey will center around what type of degree, the degree name, and then what are the standards.	
<b>5. Good and Welfare, 2019 Plans</b>	There was an Executive Development Meeting at the Sheraton on October 25. Dr. Cameron wishes that more faculty members were there. It felt like it was more for a corporate setting instead of being tailored to academia.	
<b>6. Next Meeting</b>	<p><b>January 14, 2019</b></p> <p><b>Academic Assembly meeting: April, 2019</b></p>	
<b>7. Adjournment</b>	The meeting was adjourned at 12:55pm.	