

# Academic Standards and Policy Committee Meeting

## Minutes

January 21, 2020

12pm – 1pm

**Chair:** Donna Emanuele

**Members:** Beth Boynton, Hyma Gogineni, Craig Kuehn, Valerie Quan, Steven Snyder, Jacqueline Truong

**Absent:**

**Zoom Connection:** <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
<b>Purpose of the Committee</b>	<a href="#">Message from the Chair</a>			
<b>Minutes for Review</b>	<a href="#">Click here to access minutes folder</a>	<i>Dr. Snyder motioned to approve the minutes with grammatical corrections, Dr. Keuhn seconded, all were in favor,</i>		
<b>Clinical/Adjunct/Volunteer Faculty</b>	<p>Discussion ensued in regards to how the different colleges handle clinical/adjunct/volunteer faculty. Some colleges pay them while others provide CME (continuing medical education) credits. The Department of Physical Therapy does not give their clinical faculty library access. The committee does not understand why because most colleges allow their clinical faculty library access. Dr. Emanuele will work with Dr. Snyder on seeing how their clinical faculty can get library access.</p> <p>Perhaps we could initiate active and inactive statuses to for the clinical/adjunct/volunteer faculty. Professional development for preceptors could be a good idea.</p> <p>Sub committee looking at preceptors across the university, privileges, access to university resources, active and inactive statuses, continuing education. Nomenclature, utilization, development, privileges and benefits, resources needed/access.</p>	<b>Dr. Boynton motioned to form a task force to gather information about preceptors/clinical adjuncts across the University. Dr. Snyder seconded, all were in favor.</b>		
<b>Curriculum Committee</b>	Each of the committee members were asked to review the document for the committees charge and add their comments and or suggestions.			

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<b>Department of Physical Therapy Program Review</b>	Dr. Emanuele reached out to the Office of Institutional Research and Effectiveness on January 20 as the committee is still waiting on the documents for the program review from the Department of Physical Therapy.			
<b>Next Meeting</b>	February 18, 2020			

**Communication:** Minutes reviewed and approved on \_\_/\_\_/\_\_. Distributed to AS&P on \_\_/\_\_/\_\_.

<b>Ongoing Action Items</b>			
<b>Action Item</b>	<b>Owner(s)</b>	<b>Due</b>	<b>Status</b>
OneDrive training for both the committee and the senate.			