

# Academic Standards and Policy Committee Meeting

## Minutes

February 18, 2020

12pm – 1pm

**Chair:** Donna Emanuele

**Members:** Beth Boynton, Hyma Gogineni, Craig Kuehn, Valerie Quan, Steven Snyder, Jacqueline Truong

**Absent:**

**Zoom Connection:** <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
<b>Purpose of the Committee</b>	<a href="#">Message from the Chair</a>			
<b>Minutes for Review</b>	<a href="#">Click here to access minutes folder</a>			
<b>Department of Physical Therapy Program Review</b>	On February 18, the Office of Institutional Research and Effectiveness sent over the documents for the Department of Physical Therapy Program Review. The committee reviewed an old program review and the checklist to introduce the program review process the newer committee members.	<b>Ms. Rodriguez will upload the documents and the program review checklist to the committees OneDrive folder. Checklists are due on Friday March 6, 2020.</b>		
<b>Curriculum Committee</b>	The committee discussed the charter for the University Wide Curriculum Committee.	<b>Ms. Rodriguez will collect the names of the new Curriculum Committee Chairs.</b>		
<b>Next Meeting</b>	March 17, 2020			

**Communication:** Minutes reviewed and approved on \_\_/\_\_/\_\_. Distributed to AS&P on \_\_/\_\_/\_\_.

Ongoing Action Items			
Action Item	Owner(s)	Due	Status
OneDrive training for both the committee and the senate.			