

Academic Standards and Policy Committee Meeting

Minutes

September 17, 2019

12pm – 1pm

Chair:

Members: Beth Boynton, Donna Emanuele, Craig Kuehn, Valerie Quan, Steven Snyder, Jacqueline Truong

Absent: Hyma Gogineni

Zoom Connection: <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
Purpose of the Committee	Message from the Chair			
Minutes for Review	Click here to access minutes folder			
Chair and Vice Chair	<p>Dr. Kuehn has nominated himself as Vice Chair.</p> <p>Dr. Emanuele has nominated herself for Chair of Academic Standards and Policy.</p>	<p>Dr. Snyder motioned to approve Dr. Kuehn’s nomination, Dr. Quan seconded, all were in favor.</p> <p>Dr. Kuehn motioned to approve Dr. Emanuele’s nomination, Dr. Quan seconded, all were in favor.</p>		
Department of Physical Therapy Program Review	The action plan has been submitted to the Office of Institutional and Research Effectiveness and is being reviewed before being submitted to Standards and Policy Committee.			
University Assessment Committee	<p>Dr. Matt Durkin, Chair of the University Assessment Committee, has been invited to the October meeting to share any updates with the committee.</p> <p>As Chair, Dr. Emanuele will be appointing a member/members from this committee to attend the University Assessment Committee as a liaison. Depending on the schedule of the committee, Dr. Steven Snyder and Dr. Beth Boynton have nominated themselves to be liaisons.</p>			
Next Meeting	October 15, 2019			

Communication: Minutes reviewed and approved on __/__/____. Distributed to AS&P on __/__/____.

Ongoing Action Items			
Action Item	Owner(s)	Due	Status
OneDrive training for both the committee and the senate.			