

Academic Standards and Policy Committee Meeting

Minutes

October 15, 2019

12pm – 1pm

Chair:

Members: Beth Boynton, Donna Emanuele, Craig Kuehn, Valerie Quan, Steven Snyder, Jacqueline Truong

Absent: Hyma Gogineni

Zoom Connection: <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
Purpose of the Committee	Message from the Chair			
Minutes for Review	Click here to access minutes folder			
University Assessment Committee <i>-Dr. Matt Durkin</i>	<p>Dr. Matt Durkin is the Chair of the University Assessment Committee. Over the summer, the committee met with the Provost to review what his expectations would be of collaborating with the committee and make sure that they were both on the same page. His recommendations were to one - identify areas that he felt, based on their charge, could help the university - including identifying opportunities to collaborate across colleges when it comes to the technology that they are using for assessment, evaluation, and processes, as it could be useful university wide. Two - to better engage with Deans in the assessment and evaluation reporting process. Three - to try to identify some areas, univeristy wide, that we might be able to demonstrate competencies at the university level. Four – to participate in exploring the revision of the institutional learning outcomes.</p> <p>Dr. Durkin would like to work in congruence with this committee in discussing the institutional learning outcomes and would like to make a recommendation to this committee in hopes of recommending it to the Senate to review and potentially revise the institutional learning outcomes to make sure that they are still meeting our current needs and mission and that they are better aligned to meet all colleges and programs throughout the university.</p>			

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
	Beth Boynton and Steven Snyder will be liaisons on the University Assessment Committee. They will be included on their meetings and report back to Standards and Policy.			
Program Review – Physical Therapy	The program review for the Department of Physical Therapy is still on hold in the Office of Institutional Research and Effectiveness. Once the documents are released the committee will move forward with the program review.			
University Curriculum Committee Meeting (UCC)	After much discussion, the committee has decided to put the University Curriculum Committee meeting on hold until the start of the new year. It will give the committee more time to develop a Charter and present it to the UCC and the Academic Senate.			
Next Meeting	November 12, 2019			

Communication: Minutes reviewed and approved on __/__/__. Distributed to AS&P on __/__/__.

Ongoing Action Items			
Action Item	Owner(s)	Due	Status
OneDrive training for both the committee and the senate.			