

# Academic Standards and Policy Committee Meeting

## Minutes

November 12, 2019

12pm – 1pm

**Chair:** Donna Emanuele

**Members:** Beth Boynton, Craig Kuehn, Valerie Quan, Steven Snyder, Jacqueline Truong

**Absent:** Hyma Gogineni

**Zoom Connection:** <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

| Topic/ Presenter/ Duration      | Discussion – Analysis  | Revision – Action | Owner(s) | Due |
|---------------------------------|--|-------------------|----------|-----|
| <b>Purpose of the Committee</b> | <a href="#">Message from the Chair</a>   |                   |          |     |
| <b>Minutes for Review</b>       | <a href="#">Click here to access minutes folder</a>  |                   |          |     |
| <b>Curriculum Committee</b>     |  |                   |          |     |
| <b>Provost – Dr. Baron</b>      | <p>Dr. Emanuele shared with Dr. Baron the accomplishments and work that the committee has done over the past academic year. Dr. Baron would like the committees thoughts/feedback on volunteer and clinical faculty at the University. Currently the amount of volunteer and clinical faculty are greater than the number of students that are currently enrolled in the entire University. The issue is, with that many, some that are even retired, the expense of them, are we spending the money wisely? Dr. Baron thinks that the Deans of each of the colleges are in the position to know how many they need and who should be on that. Colleges &amp; Deans should go through their ranks – clinicians and volunteer faculty members and figure out if they have enough, or too many, and what they could contribute? Its not about the quantity of volunteers but the quality. What contribution are they making? Is the university spending wisely with the amount of volunteer and clinical faculty for online library access. Should there be some way to determine who should get library access. There are no policies or procedures on this, as long as your on it, you get it.</p> |                   |          |     |

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|  | Suggestions were to look at utilization of the clinical faculty, how often and long are they being used for, as well as what are their needs? Would they be willing to be awarded in another form instead of library access, such as continuing education credit. The volunteer/clinical faculty should be able to answer how long they want to volunteer or what they want to contribute to the University on a yearly basis. Recruitment and retention is important. |                   |          |     |
| <b>Department of Physical Therapy Program Review</b> | Still waiting on the documents for the program review from the Department of Physical Therapy from the Office of Institutional Research and Effectiveness.   |                   |          |     |
| <b>Next Meeting</b>                                  | January 21, 2019   |                   |          |     |

**Communication:** Minutes reviewed and approved on \_\_/\_\_/\_\_\_\_. Distributed to AS&P on \_\_/\_\_/\_\_\_\_.

| Ongoing Action Items                                     |          |     |        |
|--|----------|-----|--------|
| Action Item  | Owner(s) | Due | Status |
| OneDrive training for both the committee and the senate. |          |     |        |
|  |          |     |        |