

ACADEMIC SUPPORT SERVICES AND PLANNING COMMITTEE

MEETING MINUTES

January 6, 2020

12:00 PM – 1:00 PM

Warren Lawless Conference Room, AAC

Members Present: Keith Boyer, Yvonne Drechsler, Linda Flores, Edward Goering, David Shofler, Kimberly Walker, Jonathan Daitch (ex-officio)

Guest:

Topic	Discussion	Notes
1. Call to Order	Meeting was called to order at 12pm	
2. Review Minutes 11/04/19		Dr. Walker motioned to approve the minutes as written, Dr. Shofler seconded, all were in favor.
3. IT Announcements	Windows 7 operating system will no longer be supported by the university and Microsoft in January 2020. According to Dr. Wilcox, this means no additional security patches/bug fixes will be issued for Windows 7 machines after January. If you have a research computer or non-supported system that is still running Windows 7 that you need to continue to use, TechSupport can assist with a few measures to minimize the likelihood that the system will be adversely impacted by security vulnerabilities. The committee is looking into inviting Matthew Wright to a future meeting.	
4. Operations Newsletter	While reviewing the newsletter, there were issues with a few of the links being broken. Blackboard will no longer be utilized come June. The colleges will be either utilizing Canvas or Elentra. Would like to invite Todd Clark to attend a meeting to discuss parking, room locks, and resource scheduler, as well as the new ticketing system that is being implemented.	Ms. Rodriguez has invited Todd Clark to February meeting.
5. Other Business	The College of Graduate Nursing's move to campus went smooth and seamlessly. Discussion of food options on campus to be further investigated by Dr. Boyer	
6. Meeting adjourned	Meeting adjourned at 1pm.	