

# Academic Standards and Policy Committee Meeting

## Minutes

January 16, 2018

12pm – 1pm

**Chair:** Donna Emanuele

**Members:** Sheree Aston, Eric Gupta, Beatrice Saviola, Shalechia Hunt, Valerie Quan,

**Absent:** Irina Vukmanovic Nosrat

**Zoom Connection:** <https://westernu.zoom.us/j/147465508>

Dial: +1 669 900 6833 or +1 408 638 0968 or +1 646 876 9923

Meeting ID: 147 465 508

Topic/ Presenter/ Duration	Discussion – Analysis	Revision – Action	Owner(s)	Due
Purpose of the Committee	<a href="#">Message from the Chair</a>			
Meeting Recap -Donna Emanuele	The next program the committee will be reviewing is the MSBS Program. As soon as Dr. Emanuele gets all the documents, Ms. Rodriguez will send them out.		<b>No forwarding information from OIRE or program</b>	
Minutes for Review	<a href="#">Click here to access minutes folder</a>	The minutes from the last meeting have been approved.		
WASC	WASC will be coming in March for the Universitys re-affirmation visit. The mock visit will be taking place February 27 and 28 with the actual visit March 27, 28, and 29.	<b>Please let your faculty know the dates for the WASC visit.</b>		
Program Review- <i>Optometry</i>	Dr. Emanuele's recommendation will be to accept the action plan as established by the College of Optometry. Given a lot of the identified areas of concern, the college really put forward a solid approach to making those corrections.	<b>Dr. Emanuele will submit a letter of recommendation to the Provost.</b>	<b>Completed</b>	
Curriculum Committee	Ahead of Curriculum Committee Chairs meeting, we could plan to put together a survey to send out to them to get a better understanding of their "best practices"	<b>Each member was asked to provide one question for the survey to send out to the Curriculum Committees Chairs</b>	<b>Done. Survey under construction.</b>	
Next Meeting	February 20, 2018			

**Communication:** Minutes reviewed and approved on \_\_/\_\_/\_\_. Distributed to AS&P on \_\_/\_\_/\_\_.

Ongoing Action Items			
Action Item	Owner(s)	Due	Status
Curriculum Committee Chairs meetings, working on uniformity across programs. Trying to set up a meeting for April and then another in Ocotber.	Dr. Shalechia Hunt		Pending