

University Faculty Affairs MEETING MINUTES

August 28, 2017

12:00 PM – 1:00 PM

Warren Lawless Conference Room

CHAIR: Rodney Hicks

MEMBERS Present: Joshua Cameron, Casey Chaney, Edward Goering, Malika Kachani, Pen-Jen Lin, Kabir Lutfy

ABSENT:

NON-VOTING MEMBERS: Elizabeth Rega

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions				
1. Call to Order	Meeting was called to order at 12:00pm.					
2. Approval of Previous Minutes 6-22-17		Dr. Chaney motioned to approve the minutes, Dr. Cameron seconded, all were in favor.				
3. Chair and Vice Chair Nominations	<p>Dr. Kachani nominated Dr. Rodney Hicks, he accepted the nomination.</p> <p>Dr. Chaney nominated Dr. Malika Kachani as Vice Chair.</p>	<p>Dr. Rodney Hicks accepted his nomination and is now the Chair of the University Faculty Affairs Committee.</p> <p>Dr. Kachani accepted her nomination and is now Vice Chair of the University Faculty Affairs Committee</p>				
4. Handbook Task Force Update	<p>The handbook task force has combined the Promotion and Tenure documents for tenure/non tenured track faculty. The task force would like to put general guidelines within the handbook and then more detailed guidelines within each of the colleges bylaws. The committee made one revision to the Assistant Professor rank. The committee approved of the changes, and it will now be forwarded to the Academic Senate.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">OLD – Definition of Ranks</th> <th style="width: 50%;">NEW – Definition of Ranks</th> </tr> </thead> <tbody> <tr> <td> <p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member must hold a doctoral degree or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including clinical, administrative, professional,</p> </td> <td> <p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member shall <i>must</i> hold a doctoral degree, <i>a professional degree</i>, or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including</p> </td> </tr> </tbody> </table>	OLD – Definition of Ranks	NEW – Definition of Ranks	<p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member must hold a doctoral degree or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including clinical, administrative, professional,</p>	<p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member shall <i>must</i> hold a doctoral degree, <i>a professional degree</i>, or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including</p>	Dr. Hicks put forth a motion to approve the standards for promotion and tenure document, Dr. Cameron seconded, all were in favor.
OLD – Definition of Ranks	NEW – Definition of Ranks					
<p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member must hold a doctoral degree or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including clinical, administrative, professional,</p>	<p>a. <u>Assistant Professor</u> For appointment to the rank of Assistant Professor, the faculty member shall <i>must</i> hold a doctoral degree, <i>a professional degree</i>, or equivalent terminal degree in his or her discipline and show promise in the areas of teaching, scholarship and service (including</p>					

	College and WesternU service, where applicable.	clinical, administrative, professional, College and WesternU service, where applicable.	<p>Dr. Hicks put forth a motion that we approve the revised copy of the handbook up until the institution workload, Dr. Kachani seconded, all were in favor.</p>
	<p>The committee reviewed the old/new language for the first half of the handbook. The committee approved of the changes and it will now be forwarded on to the Academic Senate.</p>		
Next Meeting	September 25, 2017 - Warren Lawless Conference Room, AAC		
Adjournment	The meeting was adjourned at 1pm.		