

University Faculty Affairs MEETING MINUTES

September 25, 2017

12:00 PM – 1:00 PM

Warren Lawless Conference Room

CHAIR: Rodney Hicks

MEMBERS Present: Joshua Cameron, Casey Chaney, Edward Goering, Kabir Lutfy

ABSENT: Malika Kachani, Pen-Jen Lin

NON-VOTING MEMBERS: Elizabeth Rega

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
1. Call to Order	Meeting was called to order at 12:05pm.	
2. Approval of Previous Minutes 8-28-17		Dr. Chaney motioned to approve the minutes, Dr. Goering seconded, all were in favor.
3. Old Business – Follow Up	<ul style="list-style-type: none"> - The committee made recommendations to the GCBS handbook and sent it back to the college. Dr. Hicks will check with Christina Goode and follow up. - The Academic Standards and Policy committees updated charge was not voted on. It was presented and edits were made but was never brought back up for discussion and approval. Will need to be voted on. 	
3. Handbook Task Force – 2nd half of the Faculty Handbook	<p>Discussion was had regarding the “administrative service” within the Promotion and Tenure part of the document. When the committee reviewed the GCBS handbook last semester, it was requested the “administrative service” be taken out and it could create conflict as it’s in the proposed faculty handbook.</p> <p>Further discussion was had regarding the promotion and tenure process with interim reviews and final reviews. Questions came up regarding whether or not a faculty member wants to be considered for promotion, they could stay at an assistant professor for 20 years if they wanted to. It would not be in the institutions best interest to let that happen but we can’t force anyone to go up for promotion.</p> <p>The second half of the handbook was not voted on. Ms. Rodriguez will create a folder on the OneDrive for the committee to review and vote one electronically.</p>	
Next Meeting	October 23, 2017 - Warren Lawless Conference Room, AAC	
Adjournment	The meeting was adjourned at 1pm.	