

# University Faculty Affairs MEETING MINUTES

October 23, 2017

12:00 PM – 1:00 PM

Warren Lawless Conference Room

CHAIR: Rodney Hicks

MEMBERS Present: Joshua Cameron, Casey Chaney, Edward Goering, Malika Kachani, Kabir Lutfy

ABSENT: Pen-Jen Lin

NON-VOTING MEMBERS: Elizabeth Rega

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
<b>1. Call to Order</b>	Meeting was called to order at 12:00pm.	
<b>2. Approval of Previous Minutes 9-25-17</b>		<b>Dr. Chaney</b> motioned to approve the minutes, <b>Dr. Cameron</b> seconded, all were in favor; all were in favor.
<b>3. Old Business – Follow Up</b>	<p><b>FACULTY HANDBOOK</b></p> <ul style="list-style-type: none"> <li>- The Academic Assembly meeting is on November 14<sup>th</sup>, please tell your colleagues.</li> <li>- The President and the Board of Trustees have the handbook and it has been distributed to the Faculty at large. A few faculty members have made comments, mostly grammatical, while other have given kudos on the work that was done.</li> <li>- It has been discussed to take out the description of all the regulatory committees, such as IRB, IACUC, IBC, DURC, Biosafety, and the Radiation Safety Committee, in the handbook and putting in a link to the Regulatory Affairs website. That way if they have to make regulatory changes, we will not have to do a faculty handbook approval and there will not have to be any waiting for implementation on July 1 to keep things up to date. Dr. Cameron will adjust the handbook accordingly.</li> </ul>	
<b>4. University Wide Student Conduct Committee</b>	<p>Should SPC at the local level be expanded to include some of the comments that were discussed through the Senate that a Grievance committee could follow? 5 member committee, chaired by the chair of SPC from the college, two members from the college and two members at large. It's an architecture not a committee. On average, there are 18-20 cases university wide, the idea is to have some way of making sure the decisions made in each of those cases regardless of which college you came from. There are discrepancies from one college to another and the students hear and talk about how it's not fair.</p> <p>Simone Miller has been working with individual SPC's on how each college has to follow what's written in their catalog. If they are not going by what is in the catalog, another committee might have to be created within the college to follow the right procedures and that could take months longer than.</p>	<b>Dr. Chaney</b> would like to make a motion for UFAC to make a task for fact finding this year to make recommendations regarding a University Student Conduct Committee, <b>Dr. Goering</b> seconded; all were in favor.

	<p>The idea is to get this to a point where the Deans and the Faculty can support this.</p> <p>The committee will invite the Chair and past chair of each colleges SPC Committee as well as Simone Miller. Ms. Rodriguez will go through the catalogs for each of the nine colleges/programs, pull their SPC conduct and put it on the OneDrive. Dr. Kachani will bring the AAUP guidelines.</p>	
<b>5. Future Meeting Agenda Items</b>	<p>Faculty Evaluations by Supervisors.</p> <p>Will EVOTE on Academic Standards and Policy Committee</p>	
<b>Next Meeting</b>	November 27, 2017 - Warren Lawless Conference Room, AAC	
<b>Adjournment</b>	The meeting was adjourned at 1pm.	