

ACADEMIC SENATE MEETING MINUTES

March 12, 2018

11:45 AM – 1:00 PM

4th Floor Conference Room, LRC

CHAIR: Joshua Cameron

VICE CHAIR: Malika Kachani

SENATORS: Beth Boynton, Casey Chaney, Harshavardhan Deoghare, Ed Goering, Eric Gupta, Rod Hicks, Malika Kachani, Craig Kuehn, Valerie Quan, Munish Sharma, Steven Standley, Jacqueline Truong, Irina Vukmanovic Nosrat

ABSENT: Pat Callard, Donna Emanuele, Shalechia Hunt, Pen-Jen Lin, Kabir Lutfy, Beatrice Saviola

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Actions
<p>REPORTS</p>	<ul style="list-style-type: none"> ○ Academic Standards & Policy – The Program review for Optometry has been completed. At the last meeting, the committee put together questions for a survey for the Curriculum Committee Chairs ahead of their meeting in April in regards to getting a better understanding of their “best practices” ○ Academic Support Services and Planning – The committee has been working on their missions, goals, and objectives. The committee would like to add the bookstore and financial aid office under its purview. The committee will also need two replacements as Dr. Sharma is leaving and Dr. Venugopal has yet to be replaced. ○ University Faculty Affairs – The committee has requested each colleges faculty handbook by April 30th so that they can make sure that it is in congruence with the faculty handbook that will go into effect on July 1, 2018. The committee is looking to work on streamlining the Faculty Evaluations within the PeopleAdmin program in addition to looking into a Workload Policy. Also, wanting to standardize what the benefits are for an Adjunct Faculty. ○ UBAC – There are three faculty members, Wael Khamas, Janet Konecne, and Valerie Quan as well as the Chief Financial Officer and other Administration. The two main things the committee came up with is 1 - there needs to be a better process or more expanded process for the budget review as its very informal. 2 - They felt that the Faculty is in the dark when it comes to the budget process even though it is on the University website. Our healthcare benefits take up a huge portion of the University’s revenue. ○ President Cabinet – The Chair of the Senate is on the Presidential Cabinet. If there are large faculty concerns, please let Dr. Cameron know. At the last meeting, a lot of things that were discussed were the benefits, such as the cost of our health care plans, which increased dramatically. Our tuition increase is less than the average schools around us in terms of percentage but higher tuition compared to most other schools in the area or country for that matter. ○ Strategic Planning – There is a planning group that met last summer and a conclave, where several faculty were a part of that meeting. They came up with these strategic pillars and you will be seeing those in WASC documents. Trying to solidify how they will implement those. One of the first things they will be looking for is “Pillar Champions” so if you or if you know anyone 	

	interested in the pillars, they will have nominations and a vetting process where our group will vet the applications and select Pillar Champions to be the people to help implement the strategic vision of the institution.	
1. Call to Order	Meeting was called to order at 12:11pm by the Chair, Joshua Cameron	
2. Approval of minutes of previous meeting 2-12-18	Adding “do” to the following sentence. “What about not changing the name of the college until the new programs are created? – yes, we could <i>do</i> that, but the name change is separate and distinct.”	Dr. Gupta motioned to approve the minutes as amended, Dr. Boynton seconded; all were in favor.
3. Announcements	<ul style="list-style-type: none"> ○ Board of Trustees – a meeting was held this past Saturday, March 10th. The next meeting will be on June 2nd. ○ AAUP Summer Institute – The institute has been scheduled for Thursday, July 19 – Sunday, July 22 at the University of New Hampshire. The Provosts office will support one senator and one faculty member to attend. 	
4i. WSCUC	<p>The WSCUC visit will be March 27, 28, and 29. Dr. Cameron put together a form with input from the subcommittees chairs to show the faculty how faculty governance happens at WesternU. One of our major charges is to make sure our faculty are educated, not just on faculty governance but also on how committees work together and what the committees do. One of the needs that was identified was that they wanted more visuals. Also clarifying the difference between the Academic Standards and Policy Committee and the Assessment and Program Review Committee and the difference between the Awards committee and the Financial Aid committee as they both have duplicities in both committees function.</p> <p>Please make sure that your faculty try to attend if they are here as it is during spring break.</p>	
4ii. Handbook Update	On June 2 nd , Dr. Cameron will be presenting the handbook changes to the Board of Trustees. As of Friday, March 9 th , the handbook was being forwarded to the Board of Trustees Academic Affairs subcommittee and also the budget subcommittee. Please go back to your faculty and let them know what is going on with the handbook.	
4ii. CAHP Name Change	This group provided a lot of thoughts and concerns to the colleges request to change their name. The college did address some of those concerns back. Dr. Cameron’s understanding of their name change request is that it will happen but unsure to what the name change will be.	
4iii. IPE Curriculum	<p>There are still some concerns with faculty and IPE. IPE should focus on telling faculty how they should approach the cases. A lot of complaining about how they keep changing the structure and style of the cases as well as. Also how they keep repeating cases over and over again with a different context. Dr. Kachani has conveyed to the IPE team what the concerns are from this group and they are going to have meetings to address these issues.</p> <p>Dr. Cameron has tasked the Academic Standards and Policy committee to look at the IPE issues/concerns that the faculty and students have.</p>	
7. Next Meeting	April 9, 2018 Academic Assembly meeting: April 19, 2018	
8. Adjournment	The meeting was adjourned at 12:58pm.	