

ACADEMIC STANDARDS AND POLICY COMMITTEE MEETING MINUTES

August 15, 2017

12:00 PM – 1:00 PM

Warren Lawless Conference Room, AAC

CHAIR: Donna Emanuele

MEMBERS: Sheree Aston, Denten Eldredge, Eric Gupta, Shalechia Hunt, Malika Kachani, Beatrice Saviola, Valerie Quan

SECRETARY: Alyssa Rodriguez

Topic	Proposed Discussion	Notes	Commendation
1. Call to Order	Meeting was called to order at 12:00 pm		
2. Announcements	<i>Welcome new members!</i> The last program that the committee evaluated was CGN. The documentation was forwarded onto the Provosts office. Looking at consistencies and providing values recommendations to the Provost office and providing feedback to the respective colleges regarding the variety of the work that they are doing. The next program review that the committee will be looking over is Optometry.		
3. Minutes			
4. Nominate Chair and Vice Chair	Dr. Donna Emanuele was nominated for Chair of the Committee. Dr. Shalechia Hunt has nominated herself for Vice-Chair.	Dr. Emanuele accepted her nomination, all were in favor. Dr. Emanuele is now Chair of the Academic Standards and Policy Committee. Dr. Hunts nomination was seconded, all were in favor. Dr. Hunt is now Chair of the Academic Standards and Policy Committee.	
5. Other Business	<ul style="list-style-type: none"> • Alyssa will look into other conference rooms that are more technologically savvy for meetings via Zoom. • Will try to have someone more familiar with OneDrive to attend the next meeting to give a “training” session • WASC has mentioned that they would like to see a University Curriculum Committee. It was brought up that this committee could do some of that work by collecting data. Chairs of the Colleges Curriculum Committees could send a brief summary of what they’re doing and give to their colleges representative to present here, at the Standards and Policy Committee. A few members know their colleges Curriculum Committee Chairs; <ul style="list-style-type: none"> • CVM – Beth Boynton 		

	<ul style="list-style-type: none"> • CGN – Marci Horowitz • COMP – Emmanuel Katsaros • CDM – Janelle Green • COO – David Cale <p>The ultimate goal is to try to establish what the minimum responsibilities are for all curriculum committees at WesternU so that there is consistency.</p>		
Next Meeting	September 19, 2017		
Adjournment	The meeting was adjourned at 1:00 pm		