

WesternU 2024 Payroll Calendar

Hourly Period Dates	Hourly Timecard Approval	Salary Period Dates	Salary Timecard Approval	University Holidays	Payroll #	Pay Date
12/18-12/31/23	01/02/24	12/25-01/07/24	01/10/24	Christmas Day 12/25 & New Year's Day 01/01	1	01/05/24
01/01-01/14/24	1/16/2024*	01/08-01/21/24	01/24/24	Dr. Martin Luther King Jr. Day 01/15	2	01/19/24
01/15-01/28/24	01/29/24	01/22-02/04/24	02/07/24		3	02/02/24
01/29-02/11/24	02/12/24	02/05-02/18/24	02/21/24		4	02/16/24
02/12-02/25/24	02/26/24	02/19-03/03/24	03/06/24	Presidents' Day 02/19	5	03/01/24
02/26-03/10/24	03/11/24	03/04-03/17/24	03/20/24		6	03/15/24
03/11-03/24/24	03/25/24	03/18-03/31/24	04/03/24		7	03/29/24
03/25-04/07/24	04/08/24	04/01-04/14/24	04/17/24		8	04/12/24
04/08-04/21/24	04/22/24	04/15-04/28/24	05/01/24		9	04/26/24
04/22-05/05/24	05/06/24	04/29-05/12/24	05/15/24		10	05/10/24
05/06-05/19/24	05/20/24	05/13-05/26/24	05/29/24		11	05/24/24
05/20-06/02/24	06/03/24	05/27-06/09/24	06/12/24	Memorial Day 05/27	12	06/07/24
06/03-06/16/24	6/17/2024*	06/10-06/23/24	06/26/24	Juneteenth Day 6/19	13	06/21/24
06/17-06/30/24	07/01/24	06/24-07/07/24	07/10/24	Independence Day 07/04	14	07/05/24
07/01-07/14/24	07/15/24	07/08-07/21/24	07/24/24		15	07/19/24
07/15-07/28/24	07/29/24	07/22-08/04/24	08/07/24		16	08/02/24
07/29-08/11/24	08/12/24	08/05-08/18/24	08/21/24		17	08/16/24
08/12-08/25/24	08/26/24	08/19-09/01/24	09/04/24		18	08/30/24
08/26-09/08/24	09/09/24	09/02-09/15/24	09/18/24	Labor Day 09/02	19	09/13/24
09/09-09/22/24	09/23/24	09/16-09/29/24	10/02/24		20	09/27/24
09/23-10/06/24	10/07/24	09/30-10/13/24	10/16/24	Indigenous Peoples' Day 10/14	21	10/11/24
10/07-10/20/24	10/21/24	10/14-10/27/24	10/30/24		22	10/25/24
10/21-11/03/24	11/04/24	10/28-11/10/24	11/13/24		23	11/08/24
11/04-11/17/24	11/18/2024*	11/11-11/24/24	11/27/24	Veterans Day 11/11	24	11/22/24
11/18-12/01/24	12/02/24	11/25-12/08/24	12/11/24	Thanksgiving 11/28 & 11/29	25	12/06/24
12/02-12/15/24	12/16/24	12/09-12/22/24	12/26/24		26	12/20/24
12/16-12/29/24	12/30/2024*	12/23-01/05/25	01/08/25	Christmas Day 12/25	1	01/03/25

*Approval required on last day worked due to holiday

Salary timecards are submitted after the pay period ends and are reflected on the following pay statement