**Can the Purchasing Department Accept Gifts from Vendors?**

All Procurement Services personnel shall not extend favoritism to any vendor. All business activities will be made at an “arm’s length” basis (*i.e. Procurement Services personnel shall not do business with supplies where there is a personal relationship or on a “quid pro quo” basis*) and any subsequent awards will be based on objective criteria such as on the basis of quality, price, and delivery terms offered for required materials and services.

To minimize the possibility of conflicts of interest or the appearance of wrong-doing, Procurement Services personnel shall not solicit funds or materials from vendors or accept gratuities (tickets, rewards, discounts beyond market value) in any form for any purpose that exceed a nominal value of $20.00.