



Western University

OF HEALTH SCIENCES

Academic Assistance

Learning Enhancement & Academic Development

The Learning Enhancement and Academic Development (LEAD) program provides supportive education and well-being services to the WesternU community to foster and promote the university's humanistic values and tradition. Students can contact LEAD for the following services:

- **One-on-one academic counseling:** 50-minute counseling sessions and academic writing support are available to all students free of charge and are completely confidential.
- **Tutorial Assistance Program (TAP):** TAP services are peer-based, small group content review sessions. To receive TAP support, students must meet with a LEAD counselor first and then request a tutor. LEAD tutors are current students and alumni who have successfully completed the coursework you are requesting tutoring sessions for.
- **Summer Preparedness and Readiness Course (SPARC):** SPARC is a multi-week program designed to prepare incoming students for the rigors of their chosen program. SPARC provides students with an introduction to applicable courses, skills, and competencies in an interprofessional healthcare setting while easing their transition to a professional graduate program.
- **Wellbeing:** LEAD believes your wellbeing is important. Sessions weave in aspects of wellbeing from four domains (mind, body, social, self).
- **Workshops:** LEAD workshops and presentations are available at the request of the University and College programs. The workshops available can be tailored to meet student and faculty needs.

Pomona Location

Pumerantz Learning Center (PLC)
1st floor, Room 102

Hours of Operation: Monday – Friday, 8 AM to 5 PM

Phone: (909) 469-5325

Website: <https://www.westernu.edu/lead/>

COMP-Northwest Location

200 Mullins Drive

Hours of Operation: Monday – Friday, 8 AM to 5 PM

Phone: (541) 259-0226

Website: <https://www.westernu.edu/lead/>

Office for International Students and Scholars

The Office for International Students and Scholars (OISS) provides a welcoming environment which recognizes and values cultural differences. OISS assists international students and applicants with:

- I-20 Visa
- F-1 Student Transfer
- Maintaining immigration status
- Employment overview

Location

390 E. Second Street, Room 109H
Pomona, CA 91766

Hours of Operation

On Campus, Monday and Wednesday, 8 AM to 5 PM
Remote, Tuesday, Thursday, and Friday, 8 AM to 5 PM

Phone: (909) 469-5642

Website: <https://www.westernu.edu/international/programs-events/>

Office of Information Technology

The Office of Information Technology's (IT) Help Desk provides technical assistance to students, staff, and faculty by phone or email request. IT maintains high speed, high volume black and white and color printers in the student commons, the library, and select classrooms for use by university students and employees. There is a printing fee.

Pomona Location

In-Person Support
Available by Scheduled Appointment
Daumier, DOC Room 137

Hours of Operation: Monday – Friday, 7:30 AM to 5:30 PM

Phone: (909) 469-5432

Website: <https://www.westernu.edu/computing/contact/>

COMP-Northwest Location

In-Person Support

Available by Scheduled Appointment

COMP-NW, Room 108

Hours of Operation: Monday – Friday, 7:30 AM to 5:30 PM

Phone: (541) 259-0321

Website: <https://www.westernu.edu/computing/contact/>

Office of the Registrar

The Office of the Registrar guards the integrity, confidentiality, and security of educational records in a manner consistent with ethical and legal standards, helps students to schedule and register for classes, ensures student's academic performance meets graduation requirements, processes grades, and prepares transcripts and diplomas.

Location

390 E. Second Street, 2nd floor
Pomona, CA 91766

Hours of Operation:

Monday – Thursday 8 AM to 5 PM

Friday, 8 AM to 5 PM (Remote)

Phone: (909) 469-5491

Website: <https://www.westernu.edu/registrar/registrar-about/>

Office of University Student Affairs

The Office of University Student Affairs (USA) serves the WesternU community through co-curricular activities, behavioral support services, student services and benefits, and academic events.

Pomona Location

Student Services Center (SSC)

Room 101

Hours of Operation: Monday – Friday, 7:30 AM to 5 PM

Phone: (909) 469-5340

Website: <https://www.westernu.edu/students/>

COMP-Northwestern Location

Student Affairs Office

Room 246

Hours of Operation: Monday 0 Friday, 8 AM to 5 PM

Phone (541) 259-0209

Website: <https://www.westernu.edu/students/>