

NCCPA PANCE Request for Test Accommodations Fact Sheet

The National Commission on Certification of Physician Assistants (NCCPA) provides reasonable testing accommodations for qualified applicants in accordance with the Americans with Disabilities Act (ADA).



PANCE Examination

Physician Assistant National Certifying Examination (PANCE)

- Required for initial PA certification.

ADA Eligibility

To qualify, documentation must demonstrate:

- A physical or mental impairment that substantially limits one or more major life activities or
- A qualifying medical condition (including certain temporary conditions).

Remember:

- A diagnosis alone does **not** qualify.
- Decisions are based on **functional limitations**, not diagnosis.



WesternU MSPA students in their white coats at orientation for the MSPA orientation program.

Applying for Accommodations

Accommodation requests are completed as part of the **online PANCE application**.

Important:

- Submit **all required documentation** with your application.
- NCCPA will not review incomplete requests.
- You **cannot schedule your exam** until your accommodation request has been reviewed and approved.
- Requests for additional documentation may delay processing.
- The NCCPA Certification of Accommodations form can be submitted by the official of the academic institution or uploaded by the student in the document tab that is made available after submission of initial application.

Required Documentation

A complete request generally includes:

- NCCPA Examination Accommodation Request (within the PANCE application)
- Medical documentation from a qualified healthcare provider
- Certification of Prior Test Accommodations (when applicable) – this is completed by ^{HF}CDHP for students enrolled in services

Healthcare Provider Documentation

Provider documentation should:

- Describe the diagnosis or medical condition.
- Explain current functional limitations.
- Describe how limitations affect standardized testing.
- Provide a clinical rationale for each requested accommodation.

NCCPA may request additional documentation during review. Prior academic or testing accommodations may support your request but do not guarantee approval.

Examination Scheduling

Approved accommodations (such as extended time or additional breaks) may affect your examination schedule. Review the Examination Delivery Schedule by Accommodation before selecting your test date.

Appeals

If your request is denied, you may submit an appeal following NCCPA procedures.

Appeals should include:

- A written rationale
- Supporting documentation

Schedule a ^{HF}CDHP Review Appointment

Schedule an appointment with ^{HF}CDHP to review the NCCPA accommodation request process, required documentation, and application. To schedule an appointment, email:

disabilityaccommodations@westernu.edu.

Accommodations Available

Depending on documented need, accommodations may include:

- Extended testing time (1.5× or 2×)
- Additional or frequent breaks
- Separate testing room
- Reader
- Approved medical devices
- Enlarged font
- Adjustable screen contrast
- Adjustable workstation

Accommodations are determined individually based on submitted documentation.

Tips for a Strong Application

- Apply early.
- Review your provider documentation before submitting.
- Ensure documentation emphasizes functional limitations and the need for each requested accommodation.
- Keep copies of all submitted materials.

Additional Resources

- [NCCPA Testing Accommodations](#)
- [Policies and Procedures for Examination Accommodations \(PDF\)](#)
- [NCCPA Testing Accommodations FAQs](#)

Note: NCCPA policies and documentation requirements may change. Always review the current accommodation policies before submitting your application.