

PRE-MATRICULATION CHECKLIST

MASTER OF HEALTHCARE ADMINISTRATION (MHA) PROGRAM

All pre-admissions requirements must be met in order to secure a place in the MHA class. Failure to submit all requested materials by the appropriate deadline will result in the delay of your registration and/or financial aid and in extreme cases, may result in the termination of your acceptance.

RECEIVED NO LATER THAN THE DATE INDICATED IN YOUR ACCEPTANCE LETTER:

- ☐ Complete the Offer of Admission Form you will find on your Application Status Page
- ☐ \$500 non-refundable tuition deposit (payment instructions are provided in acceptance letter)

RECEIVED NO LATER THAN June for August (Fall) Start, November for January (Spring) Start, or February for April (Summer) Start:

- ☐ Official transcript(s) showing the satisfactory completion of all coursework & degrees. If official transcripts are not yet available, please submit a letter from your Registrar's office confirming completion of all coursework for your degree.
- ☐ Any outstanding official transcript(s) for coursework &/or degree verifications (applicable only if you submitted temporary unofficial documents and were unable to submit official transcript(s) All final official transcripts must be received prior to registration
- ☐ Review procedures to submit health clearance forms: <https://www.westernu.edu/health/student-immunizations/>
- ☐ All required immunization forms at: <https://www.westernu.edu/health/forms/>

WESTERNU EMAIL ACCOUNT:

- ☐ You are provided with a WesternU email account upon your acceptance. WesternU will only communicate via your WesternU email so please be sure to check it frequently for important dates and reminders.

~ ~ ~ ~ ~ **IMPORTANT DATES TO REMEMBER** ~ ~ ~ ~ ~

REGISTRATION

- ☐ Registration information and instructions will be sent via email.

MANDATORY ORIENTATION/CLASSES

- ☐ Program specific orientation: Fall 2026 (August), Spring 2027 (January), Summer 2027 (April)
- ☐ Classes Begins: Fall 2026, Spring 2027, Summer 2027

WELCOME WEEK

Orientation and Student Processing is held virtually and asynchronously for students starting the program during the Fall 2026 in *August* for students starting during the Spring 2026 in *December* for students starting during the Summer in *March* Orientation is an important part of beginning your professional career at Western University of Health Sciences, and we look forward to getting to know you better at this time.

*More information will be posted as it becomes available.