

WSCUC 2026 Special Visit Committee Meeting Summary Notes

Date: August 28, 2025 12:00 - 1:00 pm

Venue: MS Teams

Facilitators: Dr. Bradley Henson and Dr. Satoko Siegel

Members: Bradley Andresen, Suresh Appavoo, Rosana Bravo, Joshua Cameron, Sarah Farah-Franco, Mirabelle Fernandes Paul, Leslie Hayes, Rodney Hicks, Mayra Hoskins, Sil Han Jin, Rick Leeper, Mark McIntire, Maria Pallavicini, Sunil Prabhu, Elizabeth Rega, Carl Todaro, Tim Wood

Recorder: Heather Simmons

Absent: Stephanie Amonoo-Monney, Barbara Baker, Carolina Banuelos, Stephanie Bowlin, Connie Callahan, Denise Cornish, Hyma Gogineni, Liliana Martinez, Andre Matti, Joshua McFarlen, Stephen O'Barr, Laurice Orense, Joseph Park, Jonathan Perry

<u>Items</u>	<u>Discussion/Action</u>
Review Summary Notes	Please send updates, edits or corrections to Heather Simmons.
Offsite Review and Lines of Inquiry	 Site Visit Overview: Offsite Review call scheduled for September 18. Lines of Inquiry will be received on October 2. Target areas likely to be emphasized during the offsite visit. Will be prepared to provide comments on the report and request additional data. Opportunity to build rapport with the site visit team. Refer to the PowerPoint presentation for additional context.

	Training and Mock Visits
	 Planning to schedule full remote mock site visit in November and in person mock visits in February.
Proposed Timeline and Next Steps	 Aiming for February 3–6 (Pomona) and February 9–13 (Lebanon).
	 Conduct multiple mock visits to ensure thorough preparation.
	 Remote mock visit will allow for deeper practice and refinement.
	o Facilitation:
	 Both mock visits will be conducted by the Powers Group.
	Ellen McLaughlin will lead
	 She has extensive experience with WSCUC site visit prep and report reviews.
	 She will apply more rigorous questioning than the actual WSCUC team.
	Logistics and Scheduling
	 Finalize mock visit dates ASAP so attendees can block their calendars.
	 Clarify whether Pomona and Lebanon teams will be grouped together or separately.
	 Ensure flexibility to bring in relevant personnel (remote or in-person) as needed.
	Resources and Materials
	 Planning to create Quick Reference Packets:
	 Reference sheets for those unable to review the full report.
	 Organize packets by category (e.g., Student Services, Assessment, Financial Health).
	 Some packets will be role-specific (e.g., Deans Group).
	Document Access:
	 Final report has been uploaded to SharePoint.
	 All reference sheets and training materials will be posted on the Teams site for the committee.
	Planning will continue in the September committee meeting.
Questions, Comments,	 Uncertainty remains about the Oregon team's travel plans (who is going, when, etc.).
Concerns?	Refer to site visit team as "evaluators," not visitors.
Next Meeting	• September 25, 2025