



Policy

Title: COMP Mission Statement Revision Policy

Effective Date: January 1, 2019

Applies to: College/Department Specific: COMP/ COMP-Northwest

Statement: The College of Osteopathic Medicine of the Pacific reviews its mission statement periodically to ensure that the statement continues to provide guidance in completion of strategic plans and work plans and aligns with the mission of the University.

Purpose: To ensure periodic review of the College Mission in association with strategic planning and to maintain alignment with the mission of the University.

Related Information: Western University of Health Sciences Mission Statement, COMP Mission Statement

Key Words: Mission, Revision

Regulatory Information: This policy is in support of COCA Standard 1, Element 1.1.

Responsible Department: COMP Office of the Dean

Contact: Susan Mackintosh, DO

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Origination Date: January 1, 2019

Review Date: January 1, 2021



Procedure

Title: COMP Mission Statement Revision Procedure

Effective Date: January 1, 2019

Overview: The College of Osteopathic Medicine of the Pacific reviews its mission statement periodically to ensure that the statement continues to provide guidance in completion of strategic plans and work plans and aligns with the mission of the University.

Procedure Steps:

	Action	Responsibility for Implementing
1	Mission statement and strategic plan are reviewed annually (January)	Dean's Leadership Team
2	Recommended changes in either document are brought to the attention of the Executive Leadership Team	Dean's Leadership Team
3	The ELT reviews any proposed changes in mission.	Executive Leadership Team
4	Proposed changes in mission are brought to the Faculty for review and approval.	Dean's Leadership Team
5	The Faculty approved mission statement is referred to the Provost for approval.	Dean
6	If changes are substantive, as determined by the Provost, the updated mission statement is referred to the WesternU Board of Trustees for approval.	Dean and Provost
7	The approved mission statement is returned to the Dean for submission to COCA for review of a substantive change.	COMP Office of the Dean
8	The final approved mission statement is updated in all documents, web pages, and provided to all stakeholders.	University Marketing and Communications & COMP Outreach

Key words: Mission, Revision

Procedure reviewed by: COMP Office of the Dean

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