



Western
University
OF HEALTH SCIENCES

Doctor of Philosophy in Biotechnology and Pharmaceutical Science (PhD-BPS) Application Checklist

Welcome to the PhD-BPS application process! We're excited to help you succeed. Use this checklist to stay organized, meet all requirements, and ensure your materials are received by the deadline.

Applicants must have earned a Bachelor of Science degree in pharmacy, chemistry, biology or related scientific area from an accredited college or university. The minimum overall GPA required is 3.00 on a 4.0 scale.

Application Deadline: December 1

A. Online Application

- Complete and submit the online application by the deadline.
- Ensure all questions are fully answered before submission.

B. Application Fee

- Pay the non-refundable \$50 application fee via credit card when submitting your online application.

C. Agreement Page

- Submit the Agreement Page electronically after paying the application fee.
- You may preview this page on the Apply Now section.

D. Letters of Recommendation

- Submit three letters of recommendation from individual's familiar with your academic or research potential (not relatives).
- Re-applicants within the last year need only one new letter.

E. Personal Statement

- Include your personal statement within your online application.

F. Transcripts

- Submit official transcripts from all U.S. colleges and universities attended.
- WesternU prefers electronic delivery through Interfolio, Docufide, or E-Scrip Safe.
- Send transcripts directly from your institution using the correct WesternU receiver account.

G. Evaluation of Foreign Coursework

- If you have foreign coursework, submit transcript evaluations from World Education Services (WES) or Josef Silny & Associates.
- Evaluations must be course by course with GPA calculated
- Evaluations must be received in sealed envelopes by the application deadline.

H. Final Steps

- Confirm that all materials are received by December 1.
- You will receive an acknowledgment email upon submission (this does not confirm completion).
- It is your responsibility to ensure all required materials arrive before the deadline.

Admissions Operations (AO) Office
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