REGISTRAR'S OFFICE
309 E. 2nd Street, Pomona, CA 91766
909-469-5491
registrar@westernu.edu

ADD/DROP FORM

The Add/Drop Form is intended for use only by students enrolled in the programs that are assessed tuition at a per-credit hour model, College of Pharmacy Electives, and the Summer Preparedness and Readiness Course (SPaRC). Please complete all applicable sections of the form and return to Registrar's Office via email: registrar@westernu.edu. **Students dropping after 20% of the course has been completed will be assigned a 'W' grade.** Refunds will be processed in accordance with the University's Tuition Refund Policy. **Incomplete forms will not be accepted.**

STUDENT INFORMATION

Student Name:		**Student ID:**	
Program:		**Grad Year:**	

DROP: PLEASE DROP THE FOLLOWING COURSE(S) FROM MY SCHEDULE:

Subject/Course #:	Course Title:	Units	Last Date of Attendance

ADD: PLEASE ADD THE FOLLOWING COURSE(S) TO MY SCHEDULE:

Subject/Course #:	Course Title:	Units	INSTRUCTOR'S SIGNATURE

APPROVALS

Student Signature:	
Program Chair:	

REGISTRAR USE ONLY

Tuition/Refund Calculation Required?	
Student's New Enrollment Status	