

January 20, 2015

Dear LoR Author,

Effective ERAS 2016, all letters of recommendation must be uploaded by you or your designee using the ERAS Letter of Recommendation Portal (LoRP). Medical schools will no longer be able to upload letters on your behalf.

We realize this is a change in how things have historically been done and we would like to provide you with the following information as you prepare to write letters on behalf of applicants for the upcoming season.

- Letters can only be uploaded once the ERAS system opens in May 2015 for the upcoming application cycle.
- At that time, applicants will provide you with a Letter Request Form that includes instructions for the LoRP as well as a unique identifier for each LoR you are asked to upload.
- If you do not already have an account, you will be asked to create one in order to gain access to the LoRP.
- Account creation is simple and only requires your name and email address.
- All the technical specifications for letters can be found on our website <https://www.aamc.org/eras/lorp>.
- Please do not send letters to the AAMC/ERAS; they will be returned.

More information will be available on our website <https://www.aamc.org/eras/lorp> as we get closer to the opening in May. If you have additional questions in the meantime, please contact the ERAS HelpDesk by email [ERASLoRP@aamc.org](mailto:ERASLoRP@aamc.org) or by phone 202-862-6249.

Best regards,

Amy Mathis  
Director, ERAS Medical School,  
Applicant and Business Partner Relations