

TITLE:	Occupational Health and Safety Policy for Visitors
Policy Number:	2014-040
Responsible Department:	Institutional Animal Care and Use Committee
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Reviewed:	9/13/17; 5/13/2020 (No changes)
Revised:	9/13/17 (Added: link to IACUC website; offer visitor copy of training certificates)

Purpose of Policy: To keep visitors safe by preventing or minimizing the risk of zoonoses and injury.

Policy Information: Page 17 of the [Guide for the Care and Use of Laboratory Animals](#) states that “Each institution must establish and maintain an occupational health and safety program (OHSP) as an essential part of the overall Program of animal care and use.”

Certain animals and animal materials carry diseases or disease agents that are transmissible to humans (zoonoses). It is also possible for humans to transmit diseases to animals (reverse zoonoses). For their own protection, visitors must follow certain occupational health and safety practices when around animal areas.

A visitor is defined as any person normally not authorized to be in an animal use area (e.g. a visitor for a day touring a facility). Students in the facility for course-related activities are excluded from this policy.

It is the responsibility of the University sponsor of the visit to see that the following occupational health and safety measures are complied with.

- Visitor access to animal use areas must be approved by the Institutional Official in consultation with the Chair of the Institutional Animal Care and Use Committee (IACUC).
- Visitors shall be trained in the proper use of and wear the same personal protective equipment required of all other University personnel in the same animal use area.
- Any visitor with direct animal contact for more than 3 days (non-consecutive) per calendar year must enroll in the Occupational Health and Safety Program by completing the Animal Care and Use Exposure and Risk Assessment form found on the [IACUC’s website](#) under Forms.

- Visitors to Biosafety Level 2 or 3 animal facilities shall be oriented to the hazards and risks in those areas and comply with University practices to mitigate those risks.
- All training provided to visitors shall be documented and retained by the host.
- The visitor shall be offered a copy of any certificates of training that may be available.

Related Policies: IACUC Policy No. 2014-036, Access to Animal Use Areas; IACUC Policy No. 2014-039, Occupational Health and Safety Program