



# Safety & Security on Campus



# "Your Right To Know"

**Western University of Health Sciences**  
309 East Second Street, Pomona, California 91766-1854  
200 Mullins Drive, Lebanon, Oregon 97355

**FALL 2018**

## **GENERAL INFORMATION**

**The Campus** - In compliance with the Campus Crime Awareness and Campus Security Act of 1990, and the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 1998, Western University of Health Sciences is pleased to provide security information to any requestor at our locations in Pomona, California and Lebanon, Oregon. Individuals who are welcome to review this data include applicants for admission, employment, visiting faculty and health care professionals. They can obtain the report through the Office of Human Resources. Enrolled students, full and part-time employees, staff and faculty can access this report through the link on the intranet.

Incorporated in 1975, WesternU matriculated its first class of Osteopathic medical students in 1978. Since that time, programs have been added to train physician assistants, physical therapists, pharmacists, nurse practitioners, as well as a master of science in health professions education degree program. The College of Veterinary Medicine was added in 2003. In 2009, three new colleges (Dentistry, Optometry and Podiatry) welcomed their inaugural classes. A master's degree in Medical Science began in 2010. An additional campus in Lebanon, Oregon opened in 2011.

The main campus of the University is located at 309 E. Second St, Pomona California 91766 in the heart of downtown Pomona, California. Our second campus is located at 200 Mullins Drive, Lebanon, Oregon 97355.

**Medical/Dental Centers** – The University operates the following Medical and Dental Centers:

Western University Patient Care Center  
795 East Second Street  
Pomona, CA 91766  
(909) 706-3900

Rancho Mirage Dental Center  
71949 Highway 111  
Rancho Mirage, CA 92270  
(909) 706-3943

The Village at Indian Hill  
1450 E. Holt, Suite #14  
Pomona, CA 91767  
(909) 469-8500

## **SECURITY SERVICE HOURS**

The Pomona and Lebanon main campuses and the University Medical Center are protected by a professional security service as follows:

Main Campus: Monday- Sunday, 7 days a week, 24 hrs a day (909) 706-3000/or ext. 3000 Imperial Guard Services

University Parking Lots: Roving security officers patrol the lots Mon - Sun, 24 hours a day.

Lebanon Campus: Mon - Sun 7 days a week, 6 a.m. to 1 a.m. To contact call: 541 259-0301 or Ext. 0301, Premier Security's direct line is (541) 968-4840.

A roving patrol provided by the University's professional security service monitors the Pomona and Lebanon campuses 24/7. Additionally, after regularly posted hours, a

professional alarm company protects the University buildings, with on-line service to the local police departments.

**Security or access to the campus, outside of the above hours, must be requested through the University Security Department. Without an alarm code and a key and with WesternU identification, access to secure buildings requires a security escort.**

### **SECURITY ORGANIZATION AND DUTIES**

**Security officers** – WesternU contracts with a professional security service, which provides security officers on a regular schedule and according to request. The Environmental Health and Safety Department is responsible for the administration of the security service at the Pomona Campus. The Vice President of Oregon Campus Operations is responsible for the administration of the security service in Lebanon Oregon.

Security officers operate from written instructions on security policies and procedures. Each officer carries a two-way communication radio. This allows officers to communicate rapidly in any emergency that may arise.

Due to the nature of the downtown location of our Pomona campus, it is possible that police activity will occur on or around our campus buildings. If you observe police activity, please be cautious. Our security guards have been instructed and trained to secure the scene and prevent individuals from wandering into the area where this activity is occurring. For your own safety, please follow their instructions. Let “common sense” be your guide.

**Reports** – The University Security Department works with the professional security service in keeping up to date on security procedures. Any incidents or problems are written up on an “Incident Report” and are submitted to the Environmental Health and Safety Office. All criminal activities are noted and added to the Current Crime Statistics (as required) printed in this brochure.

**Questions** – Any questions or concerns regarding security should be submitted to the University Security department 909 469-8699, and for Oregon contact 541 259-0301.

### **PARKING (POMONA CAMPUS)**

#### **PERMIT ONLY**

**Assigned Parking** – Reserved parking for faculty and staff (*painted with “WesternU, Adjunct Faculty, and Handicap along with reserve spaces.”*) is available on the North, South, and East sides of the campus, along with the parking structure as posted. Administration, faculty, and staff may purchase an appropriate **parking permit tag**, which must be visible in your vehicle when using any of the University parking areas.

**Guest Parking** - In addition, there are spaces available for outside guests, which may not be used by WesternU employees or students. Visitors will be directed to these spaces by our security officers. Visitors are supplied with temporary parking passes to display on their dashboards.

**Student Parking** – Student parking is by permit only. The University has leased parking lots north and south of the campus for student parking. Additional parking is located in the parking structure. Students are given the option to purchase a yearly parking pass from the Bursar's office. The parking permit must be displayed in the vehicle when parked in one of these lots.

**City Parking** - There also are all day parking spaces provided by the City of Pomona in some of our lots. These lots each have one or two meter machines that dispense parking permits. The cost is \$3.00 per vehicle. *The machine receipt must be displayed on your dash or seat to avoid being ticketed.* **City parking spaces are designated as public metered parking spaces.**

**Free Parking** – Currently, there are no free spaces on the streets surrounding the University.

**Escorts** – Employees and students who plan on remaining on campus late into the evening to study or work should move their vehicle to a lot closer to campus buildings (i.e. Lots 17 or 24 or the Parking Structure.) The Parking Structure will close at 1:00 a.m. If your car is not removed from the structure prior to that time, it will be locked in or towed. The University Service Center (USC) parking lot is available after 5:00 p.m., as well as the faculty/staff parking lot north of the Business Center. This will allow our security guards to provide better protection for our students and staff. It is not advisable for employees or students to walk alone during the evening hours. Walk in groups or ask a security guard to escort you to your vehicle. Call Security at 909 706-3000 or extension 3000 or use the "LiveSafe" phone app for an escort on Pomona Campus. For the Lebanon campus, call 541 259-0301.

**Bicycles** – The bike racks are available in front of the Health Professions Center, the Health Education Center and the Center for Disability. It is recommended that a U-LOCK be used to secure both the bicycle frame and wheels to the rack. Bikes locked with cables and small chains are more susceptible to theft.

### **STUDENT POPULATION ON CAMPUS**

The College of Allied Health Professions program	433
The College of Dental Medicine (DMD) program	273
The College of Graduate Nursing	351
The College of Optometry (OD) program	337
The College of Osteopathic Medicine of the Pacific (DO) Pomona	903
The College of Osteopathic Medicine of the Pacific (DO) Lebanon	416
The College of Pharmacy (PharmD) program	530
The College of Podiatric Medicine (DPM) program	159
The Doctor of Veterinary Medicine (DVM) program	423
The Graduate College of Biomedical Sciences program	40

Total student enrollment for both campuses in

**Pomona, California, and Lebanon Oregon**

**3839**

**Employees** – The Pomona Campus of the University employees 1317 individuals while the Lebanon campus has 87 employees. Visiting faculty and other guests are on our campuses daily.

**Housing** – There are no residence halls on the Pomona or Lebanon campuses students are required to arrange for their own living accommodations.

### **UNIVERSITY POLICIES**

**Student Handbook** – The Student Handbook is distributed from the University Enrollment / Registrar office at the beginning of each new academic year. The handbook covers all policy and procedures for the students.

**Disaster Preparedness** – The University has a disaster preparedness program that includes periodic drills for earthquakes, fires and other disasters as part of its public safety responsibilities. A separate brochure is available from the Office of Human Resources and is distributed to all, faculty, and staff.

**Injury and Illness** – The University has in effect an Injury and Illness Prevention Program. Each department is responsible for holding safety meetings along with safety checks of their work areas. These meetings and safety checks must be documented and submitted to the Environmental Health & Safety Department, which monitors this program. **All departments are responsible for training their staff.**

Staff from both the Facilities and Physical Plant and Environmental Health and Safety departments inspects the campus on a regular basis for safety violations. Any violations are reported and promptly corrected. Faculty, staff, and students are also encouraged to report safety violations or concerns to the Environmental Health and Safety Office at 909 469-5528. The Lebanon Campus does not have facilities personnel on-site; they contract with Samaritan Hospital to provide for safety and facilities services.

**Drugs/Controlled Substances** – WesternU is committed to maintaining a drug-free workplace in compliance with all federal and state applicable laws. The unlawful possession, use, distribution, sale, or manufacture of controlled substances is prohibited on the University's campuses or in any of its medical facilities. Violation of this policy will result in appropriate disciplinary action up to and including termination or dismissal.

**State Alcohol Laws** WesternU is committed to staying in compliance with applicable state laws. The unlawful possession, use, distribution, sale, or manufacture of alcohol to minors (persons under 21 years of age) is prohibited on the University's campuses or in any of its medical facilities. Violation of this state law and WesternU policy will result in appropriate disciplinary action up to and including termination or dismissal.

***I.D. Badges*** – All students, faculty, and employees are issued identification badges, which must be worn and visible at all times. Visitors are required to obtain a visitor's pass at the Security desk in the Rodney Weinberg Center. Any department having visitors on campus should make sure their guest has a visitor's badge. For after hours and on weekends visitors on campus should sign the visitor log at the front desk of each open building.

***Campus Access*** – Any employee wishing to remain on campus after hours or on weekends should adhere to the following procedure:

Faculty and Administration remaining on campus after 6:00 P.M. should sign in and out with the security officer on duty at the Health Professions Center, the Health Sciences Center, Health Education Center or the Library as appropriate. *Informing Security that you are on campus enables them to provide better protection.* On the Lebanon campus Faculty, Staff and Administration remaining on the Lebanon campus after 6:00 pm should notify the security officer on duty so that the officer has an accurate count of who is in the building.

Support staff that must remain after hours need their supervisor to notify the University Security Department.

The above procedures are to be followed if anyone is planning to work on a Saturday, Sunday or holiday.

***Keys*** – The Facilities and Physical Plant Department keeps a record of all keys used in all locations of the University and its Patient Care Centers. A list of keys held by each employee is also on file in the Office of Human Resources.

***Crime*** – Criminal activities and emergencies on the main campus are to be reported immediately by calling 911 (from a campus phone), and calling University Security at 909 706-3000 or ext. 3000. In Lebanon call security at 541 259-0301. Criminal activities will be investigated and local law enforcement authorities will be notified as necessary.

***Weapons*** – Imperial Security personnel are not permitted to carry lethal weapons while on duty, unless approved by the President of the WesternU. Only appropriate governmental law officers are allowed to enter the campus armed.

***Police*** – The Security Department has in effect a Security Awareness Program with the local police. The Pomona Police Department is located at 490 West Mission Boulevard. The main number for the Pomona Police Department is (909) 622-1241. The Lebanon Police are located at 40 N 2<sup>nd</sup> Street, Unit 100, Lebanon Oregon (541) 451-1751.

***Updates*** – Intranet links, "LiveSafe" app, posters, and periodic notices in the campus weekly newsletter (This week at WesternU) will keep everyone informed of new safety information.

## **SEXUAL ASSAULT**

WesternU will not tolerate sexual assault of any person, male or female, committed by a stranger or acquaintance. To the fullest extent possible, it is the policy of WesternU to provide to any student, faculty, or staff member who is a victim of sexual assault,

treatment, support, or information and to encourage these victims to use the resources provided.

It is our obligation to direct our attention to the needs of the sexual assault victim and to try to protect all members of the campus community from potential sexual assaults. Support will be offered to victims along with referrals for treatment.

All incidents of rape will be made known in order to determine if the areas of hazard require extra security and/or attention from the University Security Department. If the campus community is to be notified of the assault for safety reasons, the victim will be informed prior to such notification, and the victim's identity will not be released.

If a sex offense occurs on campus, the victim's academic situation will be changed upon request if reasonably available. The accuser and accused have the same right to have others present during a disciplinary proceeding. The accuser and accused shall be notified of the outcome of the determination.

The Clery Act requires annual reporting of statistics for various criminal offenses, including forcible and non-forcible sex offenses and aggravated assault. VAWA's Act provision adds domestic violence, dating violence, and stalking to the categories that must be reported under the Clery Act, provided the incident was reported to a campus security authority or local police agency. These offenses are defined:

1. Domestic violence includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
2. Dating violence means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
3. Stalking means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

**Sexual Assault Crisis Support** – Sexual assaults may be reported to any of the following offices. They will provide support, options, and resources.

Title IX Coordinator for WesternU is Geri Abracosa, Administration Building, Room 107, 909-469-5372. Dr. Abracosa is a certified Title IX coordinator and possesses an Advanced Investigator certification.

Police/Emergency	911	Human Resources	909 706-3751
University Security	909 706-3000	24-hour Rape Crisis Hotline	626-966-4155 or 800-656-4673
Student Services	909 469-5341	Project SISTER	909 626-4357
Lebanon Police	911		
Human Resources	909 469-3751	Lebanon campus	541 259-0202
Lebanon Security	541 259-0301	Student Affairs	909 469-5341

- Portland Police Detectives - Sexual Assault Detail 503-823-0434 (for info about investigations)
- Portland Women's Crisis Line 503-235-5333 (for referral to services, third-party reports, crisis counseling)
- Rape Victim Advocates (for assistance with rape evidentiary exams and court proceedings):

Multnomah County	503-988-3222	Washington County	503-640-5311
Clackamas County	503-655-8616	Clark County WA	360-696-0167
Oregon State Police	503-731-3027	(for info about sex offender registration and notification)	

**IF YOU ARE ASSAULTED** – It is extremely important for you to seek help immediately by doing the following:

**Get to a safe place and call police or 9-1-1.** The police will take you to the hospital and make a report.

Please contact Geri Abracosa, Director Employee Relations in the Office of Human Resources (Administration Building, Room 107) 909 469- 5372, or Dr. Beverly Guidry Vice President at University Student Affairs 909 469- 5341.

**Get proper medical attention.** All victims of rape are encouraged to seek medical attention as soon as possible. During your treatment, medical evidence will be collected. For this reason, it is extremely important that you not change clothes, shower, bathe, or douche or brush your teeth. Collecting of evidence is important; however, it does not require you to press criminal charges. This decision can be made later. If evidence is not collected immediately, it may hinder your ability to press criminal charges should you choose to do so. It is the obligation of the medical provider to report the incident to the police. They will come to the emergency room where you are being treated to interview you. Listed below are local options for treatment:

- *Pomona Valley Hospital Medical Center*  
1798 N. Garey Ave.; Pomona (909) 865-9500
- *San Antonio Hospital*  
999 San Bernardino Road; Upland (909) 920-4747
- *Lebanon Community Hospital*  
525 N Santiam Hwy, Lebanon Oregon (541) 258-2101

Rape is a violent crime and can have a great emotional impact on its victims. If you are a victim of rape, it is important for you to seek counseling. Counseling for both students and staff is available with Pacific Care (800) 234-5465.

## **HATE CRIME POLICY**

Investigation of hate motivated crimes and incidents are a priority with the University. Our response is necessary to assure the community that racism and violence will not be tolerated, and that perpetrators of such crimes will be brought to justice. This policy



provides guidelines for identifying and investigating reportable crimes and incidents and the resources to which victims can be referred for assistance.

## **Definitions of Hate Motivated Crimes and Incidents**

Reportable Hate Motivated Crime: Any criminal act or attempted criminal act intended to cause physical injury, emotional suffering or property damage which is or appears to be motivated, all or in part, by:

1. Race
2. Gender
3. Religion
4. Sexual orientation
5. Ethnicity
6. Disability

Reportable Hate Motivated Incident: Any non-criminal act directed at any person or group based upon any of the six categories listed above.

Motivation: Incentive, inducement, desire, emotion, or similar impulse resulting in some type of action.

Race: Any group or class of individuals with common characteristics distinguished by form of hair, color of skin and eyes, stature, bodily proportions, etc., that are genetically transmitted to classify it as a distinct human type.

Ethnic Group: Any group or class of individuals within a culture or social system that can be distinguished on the basis of variable traits including nationality, religion, linguistics, ancestry, tradition, attire, etc.

Religion: A personal awareness or conviction of the existence of a Supreme Being, supernatural power, or influences controlling one's own humanity or all nature's destiny.

## **Criteria for Reporting Hate Motivated Crimes and Incidents**

The following criteria are to be used in determining whether an incident is racially, religiously, or ethnically biased in nature, or based upon one's gender, disability, or sexual orientation. *The list is not all-inclusive.*

In some cases, a common-sense approach must be used. *If it looks like an incident motivated by bias based upon one's race, ethnic background, national origin, religious belief, gender, age, disability, or sexual orientation, it should be reported as such.* Verification can be made later during the investigation.

A criminal act may include any of the following:

- Burning cross or religious symbol.

- Explosives
- Bomb threats
- Destroying, injuring property.
- Assault or battery
- Disorderly conduct: any communications, written or oral, directed at a person(s) because of their inclusion in one of the six bias categories.
- Interrupting or disturbing religious, ethnic/cultural, political, or other meetings
- Possession of a firearm in proximity of public demonstration which occurs at public demonstration for racial, religious, ethnic purposes.
- Unlawful use of the telephone
- Larceny
- Assault
- Intimidation
- Destruction/damage or vandalism or property
- A non-criminal act or incident, while not criminal, is done with the apparent intent to harass, intimidate, threaten, retaliate, or create conflict, because of any person(s) race, religion, or ethnic background. The key criterion in determining whether or not any crime or incident fits into the definition of bias based upon race, ethnic background, national origin, religion, gender, age, disability, or sexual orientation is the motivation behind the incident. Reports of such incidents are taken because there is a potential for reoccurrence and/or escalation into a criminal act.

**Reporting Hate Motivated Crimes and Incidents** – The University Security Department is responsible for collecting and reporting hate motivated crime statistics. Hate motivated crimes and incidents may be reported to the following locations:

**Pomona Campus**

Police/Emergency	911 (from campus phone)	Human Resources	909 706-3751
University Security	909 706-3000	Student Services	909-469-5341

**Lebanon Campus**

Police/Emergency	911 (from campus phone)	Human Resources	909 469-3751
University Security	541 259-0301	Student Services	909-469-5341
Main Campus Number	541 259-0200		

Personnel receiving a report of hate violence are urged to review the circumstances of the incident with the University Security Department to ensure that an appropriate report is completed, the perpetrator is apprehended, the statistics are collected and disseminated, and the victim(s) is provided with assistance/referrals.

**Referrals for Hate Motivated Crimes/Incidents** – Victim(s) of hate motivated crimes can receive additional assistance, counseling, referrals, and information from the following locations:

**Pomona Campus:**

Pacific Care	.....	800 234-5465
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California Attorney General	.....	800 952-5225
California Attorney General TDD	.....	800 952-5548
LA County Commission on Human Rights	.....	213 974-7611

#### Lebanon Campus:

Lebanon Police	.....	541 451-1751
State of Oregon	.....	541 378-5336
Oregon Bureau of Labor Civil Rights Division	.....	503 731-4075

HOW DO THESE LAWS HELP? Penal code violations punish persons who have violated the rights of others through the criminal court system. Civil remedies handled through the civil court system provide protection for victim(s) and may include compensatory damages to those harmed by violence or threats. University sanctions can include: *Expulsion, termination of employment, suspension, probation.*

### ***VIOLENCE IN THE WORKPLACE***

The University's goal is to maintain a safe environment in which to conduct our business and fulfill our mission. A climate of fear or intimidation will not be tolerated. University policy provides that:

*Threatening behaviors, acts of aggression and instances of violence will result in appropriate responses, up to and including dismissal, expulsion or termination of employment, and the pursuit of civil and criminal penalties, as appropriate. Violence and threats of violence include, but are not limited to:*

- *Any act which is physically assaultive;*
- *Any substantial threat to harm or to endanger the safety of others;*
- *Behaviors or actions interpreted by a responsible person as carrying the potential for violence and/or acts of aggression;*
- *Any substantial threat to destroy property;*
- *Possession of a weapon (Penal Code 626.9 prohibits bringing a firearm, knife or dangerous weapon onto the campus of a public school including Western University of Health Sciences).*

It is the responsibility of every administrator, faculty member, staff member, and student to take any threat of violence seriously, and to report them to the appropriate resource. When confronted by an imminent or actual incidence of violence, **call 9-1-1 immediately**. When presented with a threat of potential violence, the following course of action is recommended:

- Threats by a student should be reported immediately to the University Security Department and the Provost and Chief Operating Officer.
- Threats by a staff or student employee should be reported immediately to the University Security Department and the reporting employee's supervisor who will contact the Office of Human Resources for assistance.

- Threats by a faculty member should be reported immediately to the University Security Department and the appropriate Dean's Office for consultation with the Provost.
- Threats from others not affiliated as a student or employee should be reported immediately to the University Security Department at 909 706-3000 or extension 5528 for Pomona, and for Lebanon campus 541 259-0301 or extension 0301.

### **SAFETY IMPROVEMENTS**

The following safety improvements have been made at Western University of Health Sciences' Pomona Campus during the past 10 years:

- Continued expansion of the campus security department. A Security Manager has been hired to assist in protecting WesternU staff, students and property.
- Re-established the use of 2-way radios rather than cell phones for Security Officers. This enables officers to more effectively track foot and vehicle traffic through and around campus. Continued training of all security personnel.
- Established and published a Security telephone extension for students or staff to ensure that they can contact a Security Officer at any time of the day or night.
- Security Officers exhibit a more professional appearance and take a pro-active approach to preventative patrolling, *making the officers more visible at all times*.
- Have established a campus security escort for the evenings, using funding from the Federal Work Study program.
- Have commenced a Campus Floor Captains student program to assist in an emergency.
- Manager of Security has been doing an active shooter training for staff and students, which based on the Homeland Defense video: [Run/Hide/Fight Video](#). In addition, "Self Defense" classes are also offered.
- Fostered improved communications and working relationships with Pomona and Lebanon Police Departments.
- Established a mass e-mail/cell phone/phone and Short Message Service (SMS or text message) notification system on campus to inform staff and students of any criminal activity/or emergencies on campus. EON (Emergency On-site Notification) established a reverse 911 system to assist in proper location of 911 calls.
- Maintain electronic surveillance for the security of both campuses.
- Assisted Student Services and the SGA has brought the "Live Safe" phone application to all of the employees and students. This application is available for free on both the Pomona and Lebanon campus. The application is GPS based and

allows the user to report emergencies, suspicious persons or activity, maintenance items etc. It is monitored 24/7 by our security and security will dispatch units immediately. It is also tied into our emergency broadcast system and is another way for you to be notified of an emergency. Everyone is encouraged to download and use the application. [Life Safe Website](#).

- The addition of (25) “Trauma Kits” to all of our buildings. These kits are able to treat victims of massive bleeding/lacerations/burns/eye injuries/ abdominal wounds and splints for broken bones. A total of (27) AED’s throughout campus, to provide immediate live saving cardiac care to those in need. (12) Evacuation Chairs are available at all of our buildings with more than one floor, to assist in evacuating those that need assistance.

The University anticipates making the following improvements during the next 24 months:

- Continued installation of card/key access system in strategic locations throughout the campus.
- Upgrading of the keying system to include code access.
- Continued monitoring of security guard visibility and how it relates to crime deterrence with the goal of making the officers more visible at all times.
- Continued exploration into enhanced security/alarm techniques.
- Enhanced lighting on the Campus Esplanade (former 2<sup>nd</sup> Street), and parking lots.
- Expanded manpower hours of professional security coverage.

## **Crime Statistics General Information**

The following information applies to all of the subsequent tables demonstrating crime statistics:

- According to the Clery Act, the non-campus and public property reports reflect activity in the areas surrounding the campus, not the district(s) they are in. The Pomona Police Department was able to differentiate between crimes that occurred in private homes and businesses, near our campus and crimes that occurred on public property. Reporting of crimes committed in nearby private homes and businesses is not required by the Clery Act.
- Statistics were not required prior to 2002.
- Negligent and non-negligent manslaughter data are not differentiated by the local police department reporting on area crime.
- You will note that tables A and D provide information on crimes committed on either the Pomona or Lebanon campuses.
- Any University-sponsored function, any off-campus area that is frequently used by students and is recognized by the University as being in direct support of the education purpose, and any public property that is within the campus or immediately adjacent to and accessible from the campus is included in the on-campus crime tables.
- Tables B and E reflect statistics on crimes committed on non-campus areas immediately adjacent to our campuses.
- Tables C and F reflect statistics on crimes committed on public property near our campuses.

**A. CURRENT CRIME STATISTICS – ON Pomona, CA CAMPUS**

**No arrests were made on campus**

No liquor law violation per state definition occurred.

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Sex offenses – Forcible	0	0	0
c. Sex offenses – Non-forcible <b>(Include only incest and statutory rape)</b>	0	0	0
d. Aggravated assault	0	0	0
e. Arson	0	0	0
f. Robbery	1	0	0
g. Burglary	2	1	0
h. Larceny	N/A	N/A	N/A
i. Motor vehicle theft	2	4	4
j. Negligent manslaughter	0	0	0
k. Liquor Law Violation	0	0	0
l. Drug Abuse Violation	0	0	0
m. Weapons Possessions	0	0	0
n. Student Housing	N/A	N/A	N/A
o. Hate Crimes	0	0	0
p. Fire Drill	6	6	6

**B. CRIMINAL OFFENSES – Pomona, CA NON-CAMPUS**

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Sex offenses – Forcible	0	0	0
c. Sex offenses – Non-forcible <b>(Include only incest and statutory rape)</b>	0	0	0
d. Aggravated assault	0	0	0
e. Arson	0	0	0
f. Robbery	0	0	0
g. Burglary	0	0	1
h. Motor vehicle theft	0	1	2
i. Negligent manslaughter	0	0	0
j. Liquor Law Violation	N/A	0	0
k. Drug Abuse Violation	N/A	0	0
l. Weapons Possessions	N/A	0	0
m. Student Housing	N/A	N/A	N/A
n. Hate Crimes	0	0	0
o. Fire Drill	0	0	0



**C. CRIMINAL OFFENSES – Pomona, CA PUBLIC PROPERTY**

Crimes that occurred immediately adjacent to our campus. Prior to 2016, the crime numbers reflected the crime statics for the entire reporting district “5”. We have been able to obtain a breakdown from the Pomona Police Department and show those crimes that occurred within the Clery Act guidelines of the campus.

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	1
b. Sex offenses – Forcible	2	0	0
c. Sex offenses – Non-forcible <b>(Include only incest and statutory rape)</b>	0	0	0
d. Aggravated assault	17	0	1
e. Arson	0	0	0
f. Robbery	6	0	0
g. Burglary	16	0	0
h. Larceny	57	N/A	N/A
i. Motor vehicle theft	35	3	2
j. Negligent manslaughter	0	0	0

#### D. CURRENT CRIME STATISTICS – ON Lebanon, OR CAMPUS

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Sex offenses – Forcible	0	0	0
c. Sex offenses – Non-forcible ( <b>Include only incest and statutory rape</b> )	0	0	0
d. Aggravated assault	0	0	0
e. Arson	0	0	0
f. Robbery	0	0	0
g. Burglary	0	0	0
h. Larceny	N/A	N/A	N/A
i. Motor vehicle theft	0	0	0
j. Negligent manslaughter	0	0	0
k. Liquor Law Violation	0	0	0
l. Drug Abuse Violation	0	0	0
m. Weapons Possessions	0	0	0
n. Student Housing	N/A	N/A	N/A
o. Hate Crimes	0	0	0
p. Fire Drill	1	2	2

**E. CRIMINAL OFFENSES – Lebanon, OR NON-CAMPUS**

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Sex offenses – Forcible	0	0	0
c. Sex offenses – Non-forcible <b>(Include only incest and statutory rape)</b>	0	0	0
d. Aggravated assault	0	0	0
e. Arson	0	0	0
f. Robbery	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Negligent manslaughter	0	0	0
j. Liquor Law Violation	0	0	0
k. Drug Abuse Violation	0	0	0
l. Weapons Possessions	0	0	0
m. Student Housing	0	0	0
n. Hate Crimes	0	0	0
o. Fire Drill	1	2	0

**F. CRIMINAL OFFENSES – Lebanon, Oregon PUBLIC PROPERTY**

Criminal Offense	Total criminal offenses on campus		
	2015	2016	2017
a. Murder/Non-negligent manslaughter	0	0	0
b. Sex offenses – Forcible	0	0	0
c. Sex offenses – Non-forcible ( <b>Include only incest and statutory rape</b> )	0	0	0
d. Aggravated assault	0	0	0
e. Arson	0	0	0
f. Robbery	0	0	0
g. Burglary	0	0	0
h. Larceny	N/A	N/A	N/A
i. Motor vehicle theft	0	0	0
j. Negligent manslaughter	0	0	0

## **CRIME STATISTICS**

An informed University community is a safety-conscious University community. The statistics in this brochure are provided to help keep you informed and aware about crime on our campuses. These statistics are compiled and distributed to students, faculty, and staff annually. Included in the statistics are crimes that occurred off-campus at University-sponsored functions, any off-campus area that is frequently used by students and is recognized by the University as being in direct support of the educational purpose, and any public property that is within the campus or immediately adjacent to and accessible from the campus. The following **Uniform Crime Reporting** definitions will help you understand these statistics:

***Homicide:*** The killing of one human being by another.

***Sex Offense—Forcible:*** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

***Forcible Rape:*** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or his/her temporary or permanent mental or physical incapacity.

***Forcible Sodomy:*** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or his/her temporary or permanent mental or physical incapacity.

***Sexual Assault with an Object:*** To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or his/her temporary or permanent mental or physical incapacity.

***Forcible Fondling:*** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or his/her temporary or permanent mental or physical incapacity.

***Sex Offense—Non-Forcible:*** Unlawful, non-forcible sexual intercourse.

***Incest:*** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

***Statutory Rape:*** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

***Robbery:*** The taking or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or putting the victim in fear of immediate harm.

***Aggravated Assault:*** An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft. Included are attempts to commit burglary where force is employed, or where a perpetrator is frightened off prior to completing the crime.

**Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

**Motor Vehicle Theft:** The theft of a motor vehicle.

**Arson:** To unlawfully and intentionally damage or attempt to damage, any real or personal property by fire or incendiary device.

**Liquor Law Violation:** Violations of laws or ordinances prohibiting the manufacture, purchase, transportation, possession or use of alcoholic beverages (does not include driving under the influence). The purchase, possession or consumption of any alcoholic beverage by any person under the age of 21 is prohibited.

**Drug Abuse Violation:** Violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

**Weapons Possessions:** Violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

An **arrest** means that the following has happened:

- A law enforcement officer has detained an individual.
- The officer has the intention of seeking criminal charges against the individual for a specific offense or offenses; and
- A record is made of the detention.

**Detention** of an individual with the intent to refer the person for “discipline only” is not an arrest.

Crime statistics appear above in this document. In addition to publishing an annual crime statistics report, the Security Department informs the campus community about campus crime in a number of ways, including the following:

- **Special Crime Alerts.** When circumstances warrant, crime alert notices are sent to the entire community via email. If necessary, printed flyers are posted and distributed.
- **Activity Log.** The Security Department on each campus maintains a daily log of all security activity. The log is available for viewing upon request.

## **CRIME PREVENTION & SAFETY TIPS**

### ***Protecting Yourself on Campus and at Home***

- When on campus, you can call Security at 909 706-3000 (ext. 3000) in Pomona, or in Lebanon 541 259-0301 (ext. 0301) to report any crime or suspicious activity or 9-1-1 (from a campus phone) in the event of an emergency.
- When working or studying late, make sure doors are locked. Let Security know of your location and expected departure time. *Ask a Security officer or Student Safety Escort for an escort when you leave.*
- Never prop doors open, even for a short time. Your action could contribute to harm to yourself or others.
- Do not loan your office keys or allow them to be copied.
- Do not hold a door open for a stranger.
- Keep your purse, wallet, or other valuables in a locked cabinet or drawer. Office thieves know where to look.
- Be aware of your surroundings and any signs that something appears to be wrong or out of place.
- Stay in well-lit areas; avoid alleys and bushes when possible.
- Avoid walking alone, especially at night, unless absolutely necessary.
- Exercise good judgment when walking, jogging or engaged in solitary activity, especially at night.
- Do not risk personal injury if someone forcibly attempts to take your wallet, purse, or property.
- If you feel threatened, cross the street, use your cell phone and call 911 or enter a store or place of business even if you have just left it.
- Carry pepper spray/stun-gun/whistle or personal alarm and use it if you feel threatened. The sound will alert others that you need help.
- Always have keys ready in your hand, not buried in a purse or pocket.
- Do not attach your ID to your key chain or mark your keys with your name and address.
- Do not carry extra credit cards or large sums of money.
- Keep automatic teller machine cards in a safe place; keep your PIN number secret. When possible, only use ATMs during the day.
- Lock or secure doors and windows when you are alone or asleep.
- Keep emergency numbers by your phone.
- Get to know your neighbors and share information about suspicious activities.
- Acquaintance Rape does happen. Learn the danger signs; victims suffer significant life disruption particularly when the trauma occurs at the hands of an acquaintance.
- Distance yourself from the misuse of alcohol / drugs; it can be far worse than a bad headache the next morning.

### ***Vehicle Safety***

- Immediately report thefts, as well as suspicious activity in University parking lots or near parked cars to a Security Guard.
- Look into your car before getting in. Lock doors and roll up windows once inside for protection.
- Always have keys ready in your hand, not buried in a purse or pocket.

- Never pick up hitchhikers.
- Drive to a police or fire station or open place of business if you feel you are being followed.
- Do not stop to help occupants of stopped or disabled vehicles; continue driving to the nearest phone and call assistance for them.
- If your car breaks down, raise the hood then lock yourself into your car. If someone stops and offers you help, remain in your car and ask them to phone for help. Do not worry about seeming rude.
- Lock all doors after parking.
- Secure your car against theft/burglary with an electronic alarm; kill switch, "Club" or other theft deterrent.
- Keep a copy of your registration, title, and vehicle I.D. number in a safe place separate from your vehicle.
- Store your valuables out of sight.
- If your car is parked and not used regularly, check on it daily.

### ***Bike Safety***

- State law, as well as county and city ordinances and codes mandates adherence to bicycle "rules of the road" as well as specific equipment guidelines. Learn the laws for your own safety.
- Ride defensively, with the traffic and use hand signals.
- Be considerate of pedestrians and drivers in vehicles.
- Keep your bike maintained – especially the brakes.
- Register your bike at the local Police Department.
- Use a U-LOCK to secure your bicycle frame and wheels to a rack. Bikes locked with cables and small chains are easily stolen.
- Lock mopeds as you would bikes.
- Report suspicious activity or loitering around bike racks. Thieves usually carry a hidden bolt cutter or other cutting tool.
- Do not impede free use of the handicapped ramps or other access points with bikes locked to handrails, etc.
- Never leave your bike unsecured – even for a "moment".
- DO NOT RIDE ON THE MAIN SIDEWALK

### **CAMPUS DISCIPLINARY PROCEDURES**

This applies to personal conduct that reflects on the student's honesty and integrity in both academic and non-academic settings, whether or not involving a University sponsored activity.

Acts of dishonesty, invasion of privacy, theft, acts of violence, sexual harassment, and disrespect for personal and University property are examples of unacceptable behavior.

Upon witnessing a possible professional violation, any member of the academic community should report the incident to the respective Academic Dean or other appropriate University official. If the conduct involves a particular course or program, the classroom instructor or the clinical training program supervisor should be advised.



If there appears to be adequate cause, a report should be submitted in writing to the appropriate Academic Dean. The Dean may resolve the matter without convening a hearing before the appropriate College's Student Performance Committee, unless the student requests that a hearing be convened.

In some circumstances, the Academic Dean or the Provost may refer the matter directly to the Student Performance Committee for hearing.

When a matter is referred to the Student Performance Committee, the University shall prepare appropriate written charges based on all information reported or known. The Chair of the Student Performance Committee, or the chairperson of the hearing panel that will hear the matter, will notify the student of the time and date of the hearing and shall provide the student with a copy of the written charges.

The hearing panel shall determine whether, based on the evidence presented, it is more likely than not that the charges made are true. If the hearing panel determines that the charges are true, it shall also make a recommendation with respect to sanctions to be imposed. The hearing panel may consider any prior disciplinary action against the student and any other information it deems pertinent in making a recommendation. The hearing panel will make its recommendations to the appropriate Academic Dean.

Status of Student Pending Action - Pending a determination by the appropriate Academic Dean following a hearing and a recommendation by a hearing panel of the Student Performance Committee, the status of the student will not be altered except for reasons of his/her physical and emotional well being or for reasons relating to the safety of other students and University personnel. Thereafter, the status of the student will not be altered pending determination of a timely appeal by the student, except that the Provost shall have the discretion and authority to suspend the student or take other action at any time during the appeal process, if consistent with the decision of the Academic Dean. The University further reserves the right to withhold the award of any degree at any time when disciplinary charges are pending against a student.

## ***EMPLOYEE CODE OF CONDUCT***

All employees of Western University of Health Sciences shall adhere to the values of WesternU to promote acting with integrity and respect for others and to be responsible and setting high standards of professionalism for our services and ourselves and assuming accountability for our conduct. The following list is not exhaustive, but is illustrative of key violations of the University's Code of Conduct:

- Failure to report breakage or damage to machinery or equipment immediately.
- Bringing or possessing of firearms, weapons or any other hazardous or dangerous devices or substances onto Western University property.
- Theft (unauthorized removal, storage, transfer, utilization) of property from the WesternU fellow employees, the staff, faculty or students of WesternU, clients or anyone on WesternU property. This includes items found on WesternU premises. All items must be reported and be turned into Lost and Found immediately upon discovery. (If you suspect someone is involved in a theft, do not confront the

individual yourself. Notify your supervisor or Campus Security immediately. This information will be treated as confidentially as possible.)

- Insubordination, including improper conduct toward a supervisor or representative of management or failure to obey or to perform work assigned by a supervisor.
- Disorderly conduct of any kind, including the use of profane, discourteous, abusive or rude language or action against another employee, supervisor, guest or others. Courtesy and consideration are a requirement of your employment. Rudeness, insolence, or discourteous behavior toward staff, faculty or students of WesternU and/or fellow employees is not tolerated.
- Selling, purchasing, using, consuming, possessing, manufacturing, distributing, dispensing or transporting any illegal substance, or abusing any controlled substance on the premises of WesternU, or in WesternU vehicles, at any time during working hours. Employees shall report to work with abilities unimpaired by illegal substances or controlled substances, and remain so throughout their workday.
- Being under the influence of or using alcohol during work hours, on University property, or in University vehicles.
- Failing to observe established fire, civil defense or safety practices, engaging in dangerous or potentially dangerous horseplay or failure to report any personal injury sustained while on duty immediately.
- Neglect, carelessness or mischief, which results in loss, damage, breakage or destruction of property or supplies, equipment, facilities, materials or property of WesternU, the staff, faculty or students of the University, clients, fellow employees or others, or which results/contributes to unsanitary conditions or endangers the safety of others and WesternU property.
- Acting in a manner that reflects a poor image of WesternU or the staff, faculty or students of WesternU.
- Fighting or attempting bodily injury to another person.
- Smoking in buildings and corridors, elevators and other public areas is not permitted. Smoking is permitted in two areas on campus: South side of HPC and North side of Vet Med.
- Dishonesty, attempted theft or participating in any illegal activity during working hours.
- Harassing (including but not restricted to sexual harassment), threatening, intimidating, coercing, or interfering with staff, faculty or students of WesternU, clients, or other employees on University property.
- Immoral conduct or indecency, exhibitionism, lewd or suggestive acts or conversations. Soliciting persons for immoral purposes of the aiding and/or abetting of any immoral or indecent behavior.
- Failure to follow University policies as outlined in the Manual, Handbook, any newly instituted policies or other University or departmental policies and procedures.

## **REQUIRED POLICY STATEMENTS**

- *Preparation of the Annual Security Report:*  
*Incident reports are kept and compiled from campus security. Starting in 2003, area crime reports were obtained from the city police department. This information is reported to the Office of Postsecondary Education Institutions annually.*
- *Crime Reporting policy procedures and responses:*  
*Crime is reported via Incident Reports and to the local police department. Any crime that could have an effect on the campus population will be reported via an "Alert" to the population.*
- **Alcoholic beverages on campus: The purchase, possession or consumption of any alcoholic beverage by any person under the age of 21 is prohibited.**
- *Access to campus facilities:*  
*Access will only be allowed to the campus population wearing ID badges. Any visitors must obtain a visitor ID badge and sign in and out. Entrance to the buildings after hours requires an ID badge and signing in and out.*
- *Security Considerations used in maintenance/facilities:*  
*All Facilities employees will follow the proper procedures to maintain security at all times.*
- *Enforcement and Arrest authority of campus security officers:*  
*Although our officers may not arrest anyone, they may restrain them until the police arrive on the scene.*
- *REPORTING CRIME: WesternU encourages prompt reporting of any crime. Please report to the nearest security officer or the University Security office. CONFIDENTIALITY: If confidentiality is required, students may contact Student Affairs at 909 469-5340 (ext. 5340) and Employees may contact Human Resources at 909 469-5396.*
- *In Lebanon 909 469-5396 for Human Resource issues and 909- 469-5340 for Student Affairs issues.*
- **ALCOHOL AND DRUG ABUSE:** Alcohol and drug abuse education programs are available through our WesternU Employee Assistance Program; the toll free number is 800-234-5465.
- **CAMPUS SEX CRIMES PREVENTION ACT:** Per Megan's Law, you can access information regarding the residence of sexual offenders in your area. In the City of Pomona, you would contact the Pomona Police department at 909-622-1241 and in Lebanon Police at (541) 451-1751 and ask for the "front desk". You will need to schedule an appointment to access their computer for the information. "Sex Offenders" include persons that have been arrested on prostitution charges. The information is updated daily by the Department of Justice and is viewable in 13 different languages. The languages are Arabic, Armenian, Cambodian, Chinese,

English, Japanese, Korean, Portuguese, Punjabi, Russian, Spanish, Tagalog, and Vietnamese.

- You may also check to determine if a particular sex offender is a “high-risk” or “serious” sex offender by calling the California Sex Offender Information 900# telephone service at 1-900-448-3000. There is a fee of \$10 per call for checks on up to two names.
- In compliance with Title IX of the Education Amendments of 1972 and the Violence Against Women Act (1994), WesternU takes its responsibility to respond promptly and effectively to sexual violence against students, faculty or staff seriously. Please contact Geri Abracosa Director Employee Relations Office of Human Resources 909 469-5372 ext. 5372, or Dr. Beverly Guidry Vice President at University Student Affairs 909 469-5341 ext. 5341 for further information.

*The State of California Office of the Attorney General provides Megan’s Law information at [Megan's Law Website](#)*

*The State of Oregon State Police provides registered sex offenders information at [Oregon's Sex Offender's Website](#)*

## **ALERTS**

### Timely Notice Requirement

The school shall, in a manner that is timely, and will aid in the prevention of similar crimes, report to the campus community on crimes that are:

- Listed in the Clery Act
- Reported to campus security authorities as identified by the school or to local police, and are
- Considered to represent a threat to others. (If this includes police contact, a warning will be issued within 30 minutes. The date, time, and definition of the crime will be reported.)
- A yearly test will be conducted to ensure the system is working properly.
- If emergency information needs to be made to the community, this information shall come from Western University’s office of Public Affairs.

### Daily Log Requirement (Crime Alert)

The log will record:

1. All crimes reported to the campus security department, indicating:
  - a. The nature of the crime
  - b. The date, time, and general location.
  - c. The disposition of the complaint (if known)
2. These log entries or updates will be made within two business days (this may be withheld if jeopardy exists, but only to the extent of the length of time, damage is likely to occur).
3. The most recent 60 days are immediately available to the public, older logs must be produced within 2 days.

4. The information may be provided by electronic format.

Who are the Campus Security Authorities?

1. Security officers working with University Security.
2. *Student Affairs officers who oversee student centers and student extra-curricular activities (VP Beverly Guidry and Christy Ho).*
3. *Faculty advisors to student groups.*
4. *Director and Assistant Director of Environmental Health and Safety,*
5. *Office of the Senior Vice-President*
6. *Office of Human Resources*
7. *University Student Affairs*

**PUBLIC SAFETY MISSION AND VISION STATEMENT**

*Western University of Health Sciences' mission is to provide a safe and secure environment for the University community. We will dedicate ourselves, through partnerships with our community to significantly improve the quality of life at the University.*

*We will meet this challenge by protecting life and property; upholding the law fairly; safeguarding individual rights; and recognizing cultural and ethnic diversity. We will carry out these responsibilities through a set of core values that reflect our commitment to the highest standard of excellence-adhering to the principles of a community-centered philosophy, teamwork, quality contact, interconnectedness and the values of passion, compassion, flexibility and integrity.*

*We will strive to implement the concepts of community policing in order to reduce levels of disorder, violence, and crime through the application of proven effective programs and strategies. We will create an atmosphere that encourages creativity, open communication, full participation, and problem solving.*

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