

# Guest Parking Information and Check In Location

Welcome to Western University of Health Sciences!

If you are an expected guest, whomever you are scheduled to visit will arrange parking for you prior to your visit.

- Please enter lot 17 on Gibbs Street (please see [parking map](#))
- At the first Right turn there is a sign directing you to turn for "Guest Permits and Information".
- There is a signed parking spot for Guest Check-In (between the University Services Center and the Bookstore).
- Please see the security parking person stationed on the esplanade, they are expecting you.
- As a scheduled guest, Security will have a parking permit and visitor badge ready for you. They will assist you with parking and directions to your destination.

If for any reason the security parking person is not available please enter the University Services Center to your left and find the Guest check-in desk in the lobby. There is both a bell and a telephone for your use to contact security for assistance.

All guests parked in WesternU parking are required to have a "Guest Parking Permit" with a current date on it, displayed in the front window of their vehicle.

If you are not a scheduled guest you may still follow the above procedure and security will assist you.

If neither guest parking nor 2 hour parking is available you will need to use the City of Pomona "Daily Permit Parking". Please see Daily Permit Parking instructions below.

Special Needs: Please contact the department you are visiting to arrange special parking before you arrive.

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## Other Parking

### City Public Metered Parking (formerly Daily Permit):

#### Instructions for Day and Evening Parking

Please enter Lot # 12 on Gibbs Street. This lot is located behind the Subway on Gibbs, between 1st and 2nd Streets.

City Daily Permit spaces are "pay" parking 7 days a week and 24 hours a day. The first 3 hours of parking are free but *you are Required to enter the parking space number in the permit machine no matter how long you are staying.*

When purchasing between the hours of 7:00 a.m. to 7:00 p.m. the fee is \$3.00 per day. When purchasing after 7:00 p.m. the fee is \$1.00. The machine accepts coins, bills, Visa and MasterCard.

1. Note the number of the space that you have parked in.
2. The Daily Permit box is stationed near the entrance to the lot. Go to the box and enter your space number.
3. Enter the number of hours you will be parking. The machine will give you the fee amount and ask you to pay if applicable.
4. You can request a receipt but it is not necessary to display it in the vehicle as all information is obtained through the machine.