

Club/Class Deposit Form

All deposits are made at the Bursars Office.

Date:			westernu) E-mail Address:		
Your	Name:					
Club	or Class I	Name:				
		Total nu	mber of che	cks for deposit –	DO NOT INCLUDE AMOUNT	
Total amount of cash for deposit – INCLUDE AMOUNT						
Club/Class	Org	Account	Program	Amount of	Description	
Fund#				Checks/Cash		
	4099	70899	40			
Notes:						
• You do n	ot have	to list each	check			
individually. Put a total and a brief						
description. (e.g. Membership-Dues)						

Total Deposits

Deposits in Person:

Anderson Tower – 4th Floor 100 W. Second St. Pomona, CA 91766 <u>BursarsOffice@westernu.edu</u> | 909-469-5403 <u>During Pandemic: Call 909-469-5573 upon arrival.</u>

S. Garey Ave.						
	E. 2nd St.					
	WesternU					

List total amount of cash and checks

For fundraisers (Bake sale, etc.)

include the event date

separately

Deposits by Mail:

WesternU Attn: Bursars Office 309 E. 2nd Street Pomona, CA 91766 Only mail checks/money orders (no cash)

Make check payable to: WesternU or Western University of Health Sciences. Add club/class name to memo. Checks that are written to anything EXCEPT WesternU or Western University of Health Sciences will not be accepted. Please be sure to write the University name in the "To" section of the check.

Request a receipt for your records.