

# Preceptor Guidelines



Western  
University  
OF HEALTH SCIENCES

College of  
Veterinary Medicine



## **CVM 7564 Selective Research Rotation**

- The Preceptor must be a scientist with a doctoral degree (e.g., DVM, PhD, MD, EdD), who is actively involved in performing research in the areas of basic or clinical science.
- If the Preceptor is certified through a foreign certification body, the certification process must demonstrate standards comparable to those of the relevant US national certification body or program. If there is no comparable national certification body or program, approval is at the discretion of the Committee on Clinical Instruction (CCI).
- The Preceptor must work directly with the student and provide ongoing supervision, monitoring and feedback of the student's performance, with learning objectives and assessment documents provided by the college. The Preceptor must ensure that the student knows which individual will provide input for the evaluation.
- The Preceptor's research activity level must be adequate to provide a rich research experience.
- The Preceptor at the site must be able to provide the student with at least 40 hours of contact time per week. If the primary Preceptor works at a site part-time, and the student will be working with multiple researchers, the approximate weekly work hours of each researcher must be indicated on the Preceptor Enrollment Form as well as the corresponding Clinical Site Enrollment form.
- The Preceptor must provide for an orientation to the site, including policies, procedures, and assessment criteria/expectations.
- The Preceptor must allow WesternU-CVM faculty to visit the student when necessary or as scheduled. The Preceptor must allow the student to attend any videoconference rounds as scheduled by WesternU-CVM faculty.
- If relevant to the rotation, the Preceptor must provide a collaborative learning environment with student participation as a member of the research team, including project planning, data collection, data analysis, poster/abstract presentation, and manuscript writing and publication.
- The Preceptor must ensure the availability of reference resources available on-site either in electronic or paper form. If the practice is strictly ambulatory/mobile, reference material should be available in the ambulatory vehicle in either hard copy or electronic format.
- State Veterinary Licensing Board (or regional equivalent) actions against the Preceptor (if applicable) may impact approval.
- The Preceptor should refer to the Preceptor Handbook (additional copies available upon request) for further clarification of any of the above points.

# Clinical Site Guidelines



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- The site must be a public or private practice, institution or laboratory, staffed by at least one individual who meets the preceptor requirements.
- The student must maintain a laboratory notebook, documenting the procedures and assays that are performed on a daily basis, as well as defining and explaining the scientific questions that each assay is addressing and the underlying mechanisms by which the assays operate.
- The student may participate in laboratory meetings, seminars, and/or journal clubs.
- There must be reference resources available on-site either in electronic or paper form. If the practice is strictly ambulatory/mobile, reference material should be available in the ambulatory vehicle in either hard copy or electronic format.
- State Veterinary Licensing Board actions against the practice or clinician(s) in the practice may impact approval.
- The site must maintain a current and clear premise license as required by state or local laws (if applicable).