



**Short Term Emergency Loan Application
& Promissory Note**

Application

Loan Amount	
Name	
Student I.D. Number	
Program/Graduation Year	
Mailing Address	
City, State & Zip Code	
Telephone Number	
Please Describe the Emergency:	

Student Responsibilities

1. Applications are approved by the Bursar's Office.
2. I have confirmed with the Financial Aid Office that I have borrowed my maximum eligible loans.
3. Repayment is required within 90 days or upon receipt of any financial aid funds, whichever occurs first.
4. Registration materials, transcripts, and diplomas will be held until delinquent loans are paid.
5. A late fee of \$10 per month will be assessed on all delinquent loans.
6. There are no extensions on these loans.

Promissory Note

I agree to the terms listed above. I also agree to have the emergency loan in the amount of \$ _ repaid out of my financial aid proceeds on or before _ .

I have read, understand and agree to the terms of this emergency loan.

_____ Date

Student Signature

Completed by the Bursar's Office

Loan Amount	
Loan Approved By	
Date	
Loan Repayment Date	
Loan Fund	Choose an item.