

**Academic Program**

**Suggested Data Exhibits Checklist**

A self-study report should contain analyses of data regarding the program’s quality and viability/sustainability. The table below is a list of suggested data elements to expound upon in your self-study report. It also provides the information where you can find the data.

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| **☑** | **Data Exhibits** | **Where to Find** |
| **Standard 1. Mission, History and Goals of the Program** | | |
| □ | 1. Date of program’s establishment | IRE |
| □ | 2. Program’s mission | Program’s catalog |
| □ | 3. Program’s goals | Program’s catalog |
| □ | 4. Number of graduates to date | IRE/registrar |
| **Standard 2. Student Learning Outcomes** | | |
| □ | 1. Program learning outcomes | Program’s catalog |
| □ | 2. Annual assessment report | IRE Assessment SharePoint |
| □ | 3. Employment rates | IRE, and/or BOT March report |
| □ | 4. Employer evaluation |  |
| **Standard 3. Curriculum** | | |
| □ | 1. Curriculum matrix (curriculum map) | Program’s catalog |
| □ | 2. Sample syllabi | Program |
| **Standard 4. Faculty** | | |
| □ | 1. Number of the faculty | IRE |
| □ | 2. Number of full-time faculty (ratio of full-time faculty to part-time faculty) | IRE and/or BOT November report |
| □ | 3. Distribution of faculty across ranks (or years at WesternU) | IRE and/or BOT November report |
| □ | 4. Specializations with terminal degree | Faculty Qualifications Table |
| □ | 5. Demographics (gender, age, ethnicity) | IRE and/or BOT November report |
| □ | 6. Record of scholarship for each faculty member | IRE and/or BOT May report |
| □ | 7. Record of professional practice for each faculty member | Program |
| □ | 8. External funding awarded to faculty | IRE and/or BOT May report |
| □ | 9. Faculty participation in development opportunities related to teaching, learning and/or assessment | LEAD |
| □ | 10. Service for each faculty member | Program |
| □ | 11. Awards and recognition | IRE and/or BOT May report |
| **Standard 5. Student Body** | | |
| □ | 1. Application and enrollment rate for the past 5-8 years | IRE, BOT August report, and/or Academic outcomes on IRE website |
| □ | 2. Demographics (gender, age and ethnicity) | IRE, and/or Academic outcomes on IRE website |
| □ | 3. GPA from previous institution | IRE, and/or BOT report |
| □ | 4. Standardized test scores | Program |
| □ | 5. Attrition rates | IRE |
| □ | 6. Retention rates | IRE and/or BOT March report |
| □ | 7. Graduation rates | IRE, BOT March report, and/or Academic outcomes on IRE website |
| □ | 8. Placement of graduates into post-doctoral experience | IRE, and/or BOT March report |
| □ | 9. Employment rates | IRE, and/or BOT March report |
| □ | 10. Student-faculty ratio | IRE, and/or BOT November report |
| □ | 11. Students’ basic skill remediation | Program Catalog |
| □ | 12. Tutoring, supplemental instruction, and TA training for students | LEAD |
| **Standard 6. Physical Facilities** | | |
| □ | 1. Classroom space | Facilities |
| □ | 2. Research laboratories space | Facilities |
| □ | 3. Students’ study space | Facilities |
| □ | 4. Faculty and administrative offices | Facilities |
| □ | 5. Computers | IT |
| □ | 6. Faculty support services (software, library holdings, etc.) | IT |
| □ | 7. Operational budget (revenues and expenditures) and trends over a past 3-5 years period | IRE, and/or BOT November report |
| **Standard 7. Staff** | | |
| □ | 1. Number of the staff | IRE, and/or BOT November report |
| □ | 2. Staff’s demographics (age, gender and ethnicity) | IRE, and/or BOT November report |
| □ | 3. Distribution of staff’s years at WesternU | IRE, and/or BOT November report |
| □ | 4. Staff’s skill | IRE, and/or BOT November report |
| **Standard 8. The External Environment of the Program** | | |
| □ | 1. Outside developments and/or factors that impact your program | Program |
| □ | 2. Alumni and other external stakeholders’ perspectives | BOT March report (Graduates employment analysis, graduation report) |