



## Dean's Letter/Medical Student Performance Evaluation (MSPE) Request Form

Dean's Letters or MSPE's are provided to students at no cost. An original signature is required on this form; electronic signatures will not be accepted. If you are requesting more than 5 Dean's Letters or MSPE's, please provide mailing labels for all of your requests. Please allow up to 5 business days for processing

Student/Alumni Information			
Name:			
Student ID (or Last 4 SSN):			
Graduation Year:			
Current E-mail Address:			
Request Information			
<input type="checkbox"/> Official Dean's Letter	Quantity:		
<input type="checkbox"/> Unofficial Dean's Letter	Quantity:		
<input type="checkbox"/> Official MSPE	Quantity:		
<input type="checkbox"/> Unofficial MSPE	Quantity:		
Delivery Information			
#	Organization/Department/Contact	Address	Deadline Date
1			
2			
3			
4			
5			
Authorization			
Signature:		Date:	
For Office Use Only			
Date Received:		Date Processed:	