

Evaluation of Scholarship Applications

Congratulations for taking the initiative to apply for one of the many scholarships that are awarded each year here at WesternU. This document will help you prepare your application and let you know what happens to it once you submit it.

A five-member committee – called the Student Affairs Committee - reads the applications and scores each of them using a voting rubric. The scores are summed from all of the committee members and the highest score receives the award.

How can you prepare a great application? Be sure to look at the criteria of the award and address the statements or requests in the criteria/description of each award. The application (letter of intent and Resume/CV) are evaluated on the following:

- Grammar and punctuation of the application.
- Thoroughness/completeness of the resume/CV (This includes addressing scholarship-specific criteria such as active club membership, being a student in good standing, leadership roles in clubs/committees, etc.).
- Original thought on the Letter of Intent (not copied and pasted over several award applications).
- Meets the ‘spirit’ of the award (For example: if the award is for avian medicine, your resume/CV should demonstrate your interest and involvement in avian medicine.).